

WILMETTE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES CLOSED MEETINGS

Closed Meetings – Fiscal Years 2022-25 (July 1, 2022 through June 30, 2025)

Date	Purpose of Closed Meeting	Minutes Status *	Minutes Classification*	Date Made Non-Con.
09.20.2022	5 ILCS 120/2.06(d) and 5 ILCS 120(c)3 of the Illinois Open Meetings Act, to review minutes from previous closed/confidential meetings and to discuss the selection of candidates to fill the vacancy on the board	Draft		
09.23.2023	In compliance with 5 ILCS 120/2c(1) of the Illinois Open Meetings Act, perform the annual review of the WPLD Director's performance.	Draft		
05.29.2024	Discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees in compliance with 5 ILCS 120/2c(1) of the Illinois Open Meetings Act.	Draft		
03.18.2025	In compliance with 5 ILCS 120/2c(1) of the Illinois Open Meetings Act, perform the annual review of the WPLD Director's performance.	Draft		
06.09.2025	Discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees in compliance with 5 ILCS 120/2c(1) of the Illinois Open Meetings Act.	Draft		

WPL Board meetings that are not open to the public are Closed Meetings. Examples are Executive Sessions, Special Meetings, and Confidential Meetings. Minutes of Closed Meetings are in draft form until they are approved and signed at a future Closed Meeting. Minutes of Closed Meetings are confidential until WPLD Board trustees determine that they are non-confidential and are available for public inspection. Closed Meetings are voice recorded and the recording kept for at least 18 months. In compliance with sections of the Illinois Open Meetings Act, the WPLD Board reviews Closed Meeting minutes and/or drafts of minutes twice a year. Relevant sections of the Act are 5 ILCS 120/2.06 (d), 5 ILCS 120/2.06 (e), 5 ILCS 120/2.06 (f).

***Minutes Status:** “Signed” means these are the official minutes of the meeting. “Draft” means the draft of the minutes must be reviewed at a future closed meeting. Until official minutes are approved, drafts and all material associated with them are considered to be confidential.

****Minutes Classification:** “Non-confidential” means the signed minutes are available for public inspection. These minutes are in the *WPL Board of Trustees Signed Documents* binder. Electronic material associated with these minutes is in the Administration folder on the computer. “Confidential” means the original signed minutes along with associated material are in a designated location and are not open to the public.

WILMETTE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES
Minutes September 20, 2022 Closed Meeting

Attendance: Trustees McDonald, Nealon, O’Keefe, Riddle, and Sommer

Absent: Trustee Fishman

Staff Present: Director Auston

Meeting Notice. A meeting notice was posted on the WPLD website and on the WPLD legal bulletin board at least two days before the meeting.

Meeting Purpose. In compliance with 5 ILCS 120/2.06(d) and 5 ILCS 120(c)3 of the Illinois Open Meetings Act, to review minutes from previous closed/confidential meetings and to discuss the selection of candidates to fill the vacancy on the board.

Call the Closed Meeting to Order and Call the Roll for Closed Meeting.

Trustee McDonald called the Closed Meeting to order at 7:51pm. Secretary O’Keefe called the roll.

Discuss and Determine the Status of Minutes from Previous Closed Meetings. Trustees reviewed 5 sets of minutes from May 19, 2020 through May 17, 2022. Trustee McDonald moved approval of the drafts of the minutes of the May 19, 2020; November 17, 2020; February 15, 2022; May 12, 2022; and May 17, 2022 Closed Meetings as official minutes of those meetings and to make these minutes non-confidential. Trustee Sommer seconded.

Ayes: McDonald, Nealon, O’Keefe, Riddle, Sommer

Nays: None

Absent: Fishman

Motion carried.

Recommend to the Board in Open Meeting.

President McDonald announced that WPLD Trustees in open meeting will recommend the minutes from May 19, 2020; November 17, 2020; February 15, 2022; May 12, 2022; and May 17, 2022 closed meetings non-confidential.

Close the Closed Meeting and Reconvene in an Open Meeting.

Trustee Sommer voted to close the Closed Meeting and to reconvene in an Open Meeting. Trustee O’Keefe seconded.

Ayes: McDonald, Nealon, O’Keefe, Riddle, Sommer

Nays: None

Absent: Fishman

MOTION CARRIED.

The Closed Meeting adjourned at 9:01pm.

This meeting was recorded.

Signed by Board Secretary or Secretary pro-tem

WILMETTE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES
Minutes September 23, 2023 Closed Meeting

Attendance: Trustees Cox, Di Lorenzo, Fishman, Nealon, O'Keefe, Sennett, Sommer

Absent: None

Meeting Notice. A meeting notice was posted on the WPLD website and on the WPLD legal bulletin board at least two days before the meeting.

Meeting Purpose. In compliance with 5 ILCS 120/2c(1) of the Illinois Open Meetings Act, perform the annual review of the WPLD Director's performance.

Call the Closed Meeting to Order and Call the Roll for Closed Meeting.

Trustee Fishman called the Closed Meeting to order at 8:08pm. Secretary Di Lorenzo called the roll. All 7 trustees were present.

Perform the Annual Review of the WPLD Director's Performance.

Copies of the director's self-evaluation, summaries of trustee evaluations of the director's performance, leadership team interviews, director's salary history as well as other competitive director's salaries were distributed. The annual review is based upon Director Auston's performance since his last evaluation in February 2022. Trustees discussed the process and timeline of evaluating the director. His current annual salary is \$147,000 plus benefits as of July 1, 2022. Trustees reviewed the information distributed at the meeting and discussed Director Auston's performance.

Recommend to the Board in Open Meeting.

President Fishman moved to increase Director Auston's annual salary by 5.7% to \$155,500 plus benefits retroactive to July 1, 2022. Trustee Nealon seconded the motion.

Ayes: Cox, Di Lorenzo, Fishman, Nealon, O'Keefe, Sennett, Sommer

Nays: None

Motion carried.

Close the Closed Meeting and Reconvene in an Open Meeting.

Trustee O'Keefe voted to close the Closed Meeting and to reconvene in an Open Meeting. Trustee Sennett seconded.

Ayes: Cox, Di Lorenzo, Fishman, Nealon, O'Keefe, Sennett, Sommer

Nays: None

Absent: None

MOTION CARRIED.

The Closed Meeting adjourned at 9:15pm.

This meeting was recorded.

Signed by Board Secretary or Secretary pro-tem



Minutes

COMMITTEE MEMBERS: Trustees Sommer (Chair), Fishman (ex-officio), O'Keefe, Sennett

OTHER WPLD TRUSTEES PRESENT: None

OTHER WPLD TRUSTEES NOT PRESENT: Trustees Cox, Di Lorenzo, Nealon

WPLD STAFF PRESENT: Anthony Auston (Director), Human Resources Manager Mike Boone, Finance Manager Sandra Discepolo **VISITORS PRESENT:** None

Meeting Purpose. Discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees in compliance with 5 ILCS 120/2c(1) of the Illinois Open Meetings Act.

Perform the Personnel Closed Meeting.

Trustee Sommer moved the board to convene in a closed meeting to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees in compliance with 5 ILCS 120/2c(1) of the Illinois Open Meetings Act. The open meeting was adjourned at 11:15am and was recorded. Trustee Fishman seconded.

Aye – Fishman, O'Keefe, Sennett, Sommer

Nay – None

Not voting - Cox

Absent – Di Lorenzo, Nealon

Motion carried by Committee Members.

Call the Closed Meeting to Order and Call the Roll for Closed Meeting.

Trustee Sommer called the Closed Meeting to order at 11:25am. Director Auston called the roll. Four trustees were present: Fishman, O'Keefe, Sennett, and Sommer.

Discussion and Recommendation to the Board in Open Meeting.

Director Auston presented the personnel budget. Trustees noted their agreement with the discussion of the 2024-25 budget. Also noted was Trustees' approval of the personnel discussion and a 4% cost of living adjustment (COLA) increase for all staff. Trustees also noted potential cost savings in delaying digitization, hiring, and exploring other operational efficiencies. Trustees noted their appreciation of all WPL staff.

Close the Closed Meeting and Reconvene in an Open Meeting.

Trustee Sommer voted to close the Closed Meeting and to reconvene in an Open Meeting. Trustee Fishman seconded.

Ayes: Fishman, O'Keefe, Sennett, Sommer

Nays: None

Absent: Cox, Di Lorenzo, Nealon

Motion carried by Committee Members. The Closed Meeting adjourned at 1:00pm and was recorded.

Minutes

Attendance: Trustees Cox, Di Lorenzo, Fishman, Nealon, O'Keefe, Sennett, Sommer

Absent: None

Meeting Notice. A meeting notice was posted on the WPLD website and on the WPLD legal bulletin board at least two days before the meeting.

Meeting Purpose. In compliance with 5 ILCS 120/2c(1) of the Illinois Open Meetings Act, perform the annual review of the WPLD Director's performance.

Call the Closed Meeting to Order and Call the Roll for Closed Meeting.

Trustee Fishman called the Closed Meeting to order at 7:23pm. Secretary Di Lorenzo called the roll.

Perform the Annual Review of the WPLD Director's Performance.

The seven-member Board of Wilmette Public Library Trustees convened on March 18, 2025 at 7:23 pm in a closed session to discuss the performance and compensation of Anthony Auston, Director of the Wilmette Public Library. The board discussed the Director's completed Work-Assessment form along with the Director's evaluation form, as completed by each Trustee. Consensus was reached to award Director Auston a four percent increase, retroactive to July 1, 2024. Director Auston's salary is now \$161,720.

Recommend to the Board in Open Meeting.

President Fishman moved to increase Director Auston's annual salary by 4% to \$161,720 plus benefits retroactive to July 1, 2024. Trustee Nealon seconded the motion.

Ayes: Cox, Di Lorenzo, Fishman, Nealon, O'Keefe, Sennett, Sommer

Nays: None

Motion carried.

Close the Closed Meeting and Reconvene in an Open Meeting.

Trustee Sennett voted to close the Closed Meeting and to reconvene in an Open Meeting. Trustee Cox seconded.

Ayes: Cox, Di Lorenzo, Nealon, O'Keefe, Sennett, Sommer, Fishman

Nays: None

Absent: None

MOTION CARRIED.

The Closed Meeting adjourned at 8:54pm.

Signed by Board Secretary or Secretary pro-tem



Minutes

COMMITTEE MEMBERS: Trustees Bederman (Chair), Cox, Fishman (ex-officio), Mullman

OTHER WPLD TRUSTEES PRESENT: Trustees Pasko, Sennett

OTHER WPLD TRUSTEES NOT PRESENT: Trustee Di Lorenzo

WPLD STAFF PRESENT: Anthony Auston (Director), Human Resources Manager Mike Boone, Finance Manager Sandra Discepolo **VISITORS PRESENT:** None

Meeting Purpose. Discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees in compliance with 5 ILCS 120/2c(1) of the Illinois Open Meetings Act.

Perform the Personnel Closed Meeting.

Trustee Cox moved the board to convene in a closed meeting to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees in compliance with 5 ILCS 120/2c(1) of the Illinois Open Meetings Act. The open meeting was adjourned at 4:09pm and was recorded. Trustee Fishman seconded.

Aye – Bederman, Cox, Fishman, Mullman

Nay – None

Not voting – Pasko, Sennett

Absent – Di Lorenzo

Motion carried by Committee Members.

Call the Closed Meeting to Order and Call the Roll for Closed Meeting.

Trustee Bederman called the Closed Meeting to order at 4:15pm. Director Auston called the roll.

Six trustees were present: Bederman, Cox, Fishman, Mullman, Pasko, and Sennett.

Discussion and Recommendation to the Board in Open Meeting.

Director Auston presented the personnel budget. Trustees noted their agreement with the discussion of the 2025-26 budget. In discussing the personnel budget, Trustees built consensus to amend the annual cost of living adjustment (COLA) to 3.5% for all staff, up from the original 3% proposal. Trustees noted their appreciation of all WPL staff.

Close the Closed Meeting and Reconvene in an Open Meeting.

Trustee Bederman voted to close the Closed Meeting and to reconvene in an Open Meeting. Trustee Mullman seconded.

Aye – Bederman, Cox, Fishman, Mullman

Nay – None

Not voting – Pasko, Sennett

Absent – Di Lorenzo

Motion carried by Committee Members. The Closed Meeting adjourned at 5:32pm and was recorded.