

APPENDIX 4A - Rules and Restrictions on the Use of Services and Facilities

Individuals who are library cardholders in good standing at public libraries participating in the Illinois statewide reciprocal borrowing program may check out materials from Wilmette Public Library District, subject to the same rules and limitations as Wilmette Public Library District cardholders. Additional restrictions on materials are listed in Appendix 4C.

A valid library card is defined as one that is not expired, does not have a blocking note due to missing pieces or damaged material, and has less than \$10.00 in outstanding fines and fees. Library cards must be valid for renewal and replacement.

The library is not responsible for any damage to a patron's equipment caused by the use of any materials borrowed from the library.

There are no age restrictions on borrowing any library materials; parents/guardians are responsible for a child's selection of materials. Parents/guardians are responsible for all materials checked out, and any fines or fees, on a child's card.

Staff may impose additional limits based upon information regarding school assignments. Staff will evaluate and will impose such limits based upon the number of students to be served, the impact on other patrons' access to the portion of the collection affected, and other relevant factors.

Due to popular demand, registration for some programs may be limited to District cardholders with valid cards.

Use of some resources may be limited to District cardholders with valid cards.

Additional rules and restrictions on the use of services and facilities by individuals who are not District cardholders may be established by staff, subject to the approval of the Director.

Appendix 4A is referenced in Policies 3, 4, and 8.

Approved June 15, 2021