

DISTRIBUTION OF MEETING INFORMATION

Board Meeting Notices – Wilmette Village Hall, Metra Station, WPLD legal bulletin board, WPLD website.
Agenda hard copy – WPLD legal bulletin board. *Agenda email* – all WPLD staff & President of the Friends.
Agenda & attachments hard copy – WPLD Reference Desk. *Agenda & attachments electronic copy* – WPLD website.

WILMETTE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES MEETING AGENDA Tuesday, September 17, 2019 at 7:30 pm in the Staff Lounge

- I. Call to Order and Roll Call.
- II. Public Comment. Meeting attendees who have signed the Visitor / Public Comment Registration Form and who wish to address the WPLD Board of Trustees do so here.
- III. Presentation. Andrea Johnson, Head of Youth Services.
- IV. August 20, 2019 Regular Board Meeting Minutes. **Attachment 1**
- V. Treasurer's Report
 - A. Financial Reports for August. **Attachment 2**
 - B. Bills and Salaries for August. **Attachment 3**
- VI. Action Items
 - A. Policy Committee recommendation for review and approval of the following updated policies: Board Bylaws; Policy 1: Policy Development; Policy 2: Library Administration; Appendix 2B: The Roles of the Board of Library Trustees; Appendix 2C: The Duties and Responsibilities of Trustees; Appendix 2D: Wilmette Public Library Trustees Ethics Statement; and Appendix 2E: The Duties and Responsibilities of the Director. **Attachment 4**
- VII. Discussion Items.
 - A. President's Report on potential Board development retreat based on trustee interviews and feedback.
- VIII. Director's Report. A summary of Library department activities, a listing of meetings/workshops attended by the Director and staff, community engagement reports, monthly statistics, and other information are included in this section. **Attachment 5**
- IX. Committee Reports.
 - A. Advocacy & Partners Committee.
 - B. Finance Committee.
- X. Information Items
 - A. The ILA Annual Conference will be held October 22 – 24, 2019 at the Tinley Park Convention Center in Tinley Park, Illinois. Registration is now open. For additional information, please visit the ILA website, www.ila.org.
 - B. Communication. Articles of interest are included here. Comments from suggestion boxes will be distributed at the meeting. **Attachment 6**
- XI. New Business / Old Business.
- XII. Adjournment.