

THE BOARD OF LIBRARY TRUSTEES OF THE
WILMETTE PUBLIC LIBRARY DISTRICT
COOK COUNTY, ILLINOIS

ORDINANCE NO. 2020/21-197

COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE
FOR LIBRARY PURPOSES FOR THE FISCAL YEAR 2020-2021

WHEREAS, the Illinois Municipal Budget Law, ILCS, Chap. 50, Sec. 330/1, et seq., as amended, requires all Illinois Municipal corporations to adopt a combined annual budget and appropriation ordinance specifying the objects and purposes of expenditures; and the Illinois Public Library District Act, ILCS, Chap. 75, Secs. 16/35-5 and 16/30-85, provides procedures for the passage of a budget and appropriation ordinance and a tax levy ordinance; and

WHEREAS, pursuant to the above and other statutes, an ordinance has been prepared in tentative form and made available for public inspection at least thirty (30) days prior to the adoption thereof, and a public hearing on said budget and appropriation ordinance has been held prior to final action hereon, and notice of said hearing was published at least thirty (30) days prior to said hearing in a newspaper published within the District;

NOW, THEREFORE, BE IT ORDAINED by the Board of Library Trustees of the Wilmette Public Library District, Cook County, Illinois, as follows:

Section 1. The following budget containing an estimate of all receipts of said Library District, and of the expenditures therefrom, be and the same hereby is adopted as the budget for said District for the fiscal year beginning July 1, 2020 and ending June 30, 2021, and the same sums are hereby appropriated as necessary to defray said expenses and liabilities of the Library District, for the objects and purposes indicated for the said fiscal year:

Budget & Appropriation Ordinance for Fiscal Year 2020-21 (page 2)			
FUND BALANCES, estimated July 1, 2020			
General Fund Balance		8,626,327	
Municipal Retirement & Social Security		368,596	
Audit		6,259	
Liability Insurance		43,459	
Wilmette Public Library Endowment Fund		37,578	
Special Reserve Fund		6,154,905	
			15,237,124
ESTIMATE OF REVENUE EXPECTED TO BE RECEIVED DURING FISCAL YEAR			
1. Tax Income-Current Levy Receipts*		5,428,251	
2. Other General Fund Income (Fines, Donations, Per Capita Grant, etc.)		451,859	
TOTAL ESTIMATE OF REVENUE			5,880,110
* Item 1 is based totally on levy, as filed. Amount indicated may not be fully collected.			
ESTIMATE OF EXPENDITURES			
I. PATRON MATERIALS/SERVICES - GENERAL FUND			
A. Books/Continuations		302,500	
B. Library of Things		0	
C. Audio Visual Materials		110,000	
D. Periodicals		49,500	
E. Electronic Resources - AS & YS		550,000	
F. Computer Software		11,000	
G. Electronic Service Providers		134,200	
H. Programming		49,500	
I. Interlibrary Loan		1,500	
J. Newsletter		38,500	
K. Promotion		11,000	
L. Grant Expense		5,000	
M. Rutherford Trust		9,900	
N. Friends Purchases		33,000	
II. PERSONNEL - GENERAL FUND			
A. Librarian Salaries		1,910,232	
B. Non-Librarian Salaries		1,733,867	
C. Custodial Salaries		232,201	
D. Professional Memberships		7,150	
E. Continuing Education Registration		11,000	
F. Travel/Mileage		11,000	
G. Staff Development		16,500	
H. Employee Health Insurance		683,047	

Budget & Appropriation Ordinance for Fiscal Year 2020-21 (page 3)			
III. OPERATION - GENERAL FUND			
A. Fees (p/r, bank, credit card)		16,500	
B. Professional Fees		38,500	
C. Library Supplies		33,000	
D. Office Supplies		44,000	
E. Copiers		30,800	
F. Printing		5,500	
G. Postage/Shipping		6,600	
H. Telephone		16,500	
I. Equipment/Furnishings/Computers		137,500	
J. Equipment/Computer/Security System Maintenance		94,600	
K. Property/Casualty Insurance		27,500	
L. Building/Grounds Improvement		22,000	
M. Building Supplies		30,800	
N. Building Maintenance		93,500	
O. Building Maintenance Contracts		110,000	
P. Grounds Maintenance		44,000	
Q. Parking Lot Rent		14,300	
R. Utilities		24,200	
S. Sales and Use Tax		110	
T. Library Vehicle Maintenance		4,400	
TOTAL ESTIMATE OF GENERAL FUND EXPENDITURES			6,704,907
IV. CONTINGENCY - GENERAL FUND		200,000	200,000
V. TRANSFER TO SPECIAL RESERVE FUND FROM GENERAL FUND			
Specific fund for library site, building, equipment accumulated according to ordinance pursuant to 75 ILCS 16/40-50		200,000	200,000
VI. SPECIAL RESERVE FUND - CAPITAL IMPROVEMENTS			
A. Renovate Interior Space & Update Furnishings (D, I*)		3,300,000	
B. Upgrade Computer Network, Materials Handling & Signage (A, B, F*)		700,000	
C. Improve and/or Maintain Building & Parking (C, E, H*)		1,000,000	
D. Update Hardscape and/or Landscape (G*)		1,000,000	
* See Resolution 2018/19-201, Amending a Plan & Estimating Costs			6,000,000
VII. SPECIAL FUNDS LEVIABLE IN ADDITION TO GENERAL FUND			
A. Municipal Retirement-Social Security pursuant to 40 ILCS 5/7 - 171			
1. Municipal Retirement		295,000	
2. Social Security		220,000	
B. Audit Expense pursuant to 50 ILCS 310/9		11,000	
C. Liability Insurance, including Worker's Compensation and Unemployment Insurance pursuant to 745 ILCS 10/9 - 107		44,000	
TOTAL SPECIAL FUNDS LEVIABLE IN ADDITION TO GENERAL FUND			570,000
AGGREGATE TOTAL APPROPRIATED			13,674,907
<u>Section 2.</u> There is hereby appropriated from the taxes to be levied for the fiscal year and other sources of income in the sum of			
THIRTEEN MILLION SIX HUNDRED SEVENTY-FOUR THOUSAND AND NINE HUNDRED SEVEN DOLLARS			
among the several corporate objects and purposes herein above specified for said District purposes for the Fiscal Year 2020-21.			

Section 3. All unexpended balances of proceeds received annually from public library taxes not in excess of statutory limits may be transferred to the Special Reserve Fund, heretofore established according to ILCS, Chap. 75, Sec. 16/40-50, pursuant to plans developed and adopted by this Board, and said unexpended balances shall be accumulated in this Fund for the purpose of erecting or purchasing a new library building, purchasing a site for the same, or building an addition thereto, or furnishing necessary equipment therefor.

Section 4. Except as otherwise provided by law, no further appropriations shall be made at any other time within such fiscal year provided that this Board may from time to time make transfers between the various items in any Fund, or appropriations in excess of those authorized by the budget in order to meet an immediate and unforeseen emergency, by two-thirds (2/3) vote of all the trustees, as provided by ILCS, Chap. 75, Sec. 16/30-90, et seq., and this Board may amend this budget and appropriation ordinance, from time to time by the same procedure as prescribed by statute for the original adoption of a budget and appropriation ordinance; provided that nothing in this Section shall be construed to permit transfer between Funds required by law to be kept separate. Any remaining balances after the close of the fiscal year shall be available until August 30th for the authorization of the payment of obligations incurred prior to the close of the fiscal year, and until September 30th for the payment of such obligations or for the transfer of un-expendable balances thereof to be accumulated, as provided by ILCS, Chap. 75, Sec. 16/30-90.

Section 5. A copy of this ordinance in tentative form has been available for public inspection at the Library for thirty (30) days, and notice of said hearing has been given by posting for thirty (30) days, and by publication in a newspaper published within this District in substantially the following form:

THE BOARD OF LIBRARY TRUSTEES OF THE
WILMETTE PUBLIC LIBRARY DISTRICT, COOK COUNTY, ILLINOIS

Public notice is hereby given that a public hearing will be held on the proposed annual budget and appropriation ordinance for the fiscal year July 1, 2020 to June 30, 2021 at the following place and time: Wilmette Public Library, 1242 Wilmette Avenue, Wilmette, Illinois, at 5:45 p.m., on the 18th day of August, 2020. The said ordinance shall be available for public inspection for at least thirty (30) days prior thereto at said Library during regular library hours.

Dated this 15th day of July, 2020

/s/ Jan Barshis
Secretary

Section 6. This ordinance is passed pursuant to statutory authority and the Illinois Public Library District Act, ILCS, Chap. 75, Sec. 16/35-5, et seq., and Sec. 16/40-50; and the Illinois Revenue Code, ILCS, Chap. 35, Sec. 205/157, et seq., and other statutes appertaining thereto.

Section 7. This ordinance shall be in full force and effect from and after its passage and approval according to law, and any resolutions or ordinances in conflict therewith are hereby repealed; and should any part of this ordinance be adjudged invalid or unconstitutional, such adjudication shall affect only that part of this act specifically covered thereby, and shall not affect any other provision or parts of this act, which shall be severable therefrom.

PASSED by the Board of Library Trustees of the Wilmette Public Library District, Cook County, Illinois, on the 18th day of August, 2020 by vote of:

AYES: Barshis, Fishman, McDonald, Rodgers, Wolf

NAYS: Johnson

ABSTAIN:

ABSENT OR NOT VOTING: Riddle

APPROVED:

/s/ Lisa McDonald

President or President pro-tem
The Board of Trustees of the Wilmette Public Library District
Cook County, Illinois

ATTEST:

/s/ Jan Barshis

Secretary or Secretary pro-tem
The Board of Trustees of the Wilmette Public Library District
Cook County, Illinois

Budget & Appropriation Ordinance for Fiscal Year 2020-21 – Secretary Certificate

SECRETARY CERTIFICATE

I, Jan Barshis, DO HEREBY CERTIFY that I am the duly elected, qualified, and serving Secretary and as such keeper of the books and records of The Board of Library Trustees of the Wilmette Public Library District, Cook County, Illinois; and

I DO FURTHER CERTIFY that the above attached ORDINANCE NO. 2020/21-197 ANNUAL BUDGET AND APPROPRIATION ORDINANCE FOR LIBRARY PURPOSES FOR THE FISCAL YEAR 2020/21 is a true and correct copy of said Ordinance which was presented, passed, and recorded by said Board at their meeting, on August 18, 2020 by a vote of:

AYES: Barshis, Fishman, McDonald, Rodgers, Wolf

NAYS: Johnson

ABSTAIN:

ABSENT OR NOT VOTING: Riddle

DATED this 18th day of August, 2020

/s/ Jan Barshis

Secretary or Secretary pro-tem
The Board of Trustees of the Wilmette Public Library District
Cook County, Illinois