

THE BOARD OF LIBRARY TRUSTEES OF THE  
WILMETTE PUBLIC LIBRARY DISTRICT  
COOK COUNTY, ILLINOIS

ORDINANCE NO. 2021/22-200

**TENTATIVE**  
COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE  
FOR LIBRARY PURPOSES FOR THE FISCAL YEAR 2021-2022

WHEREAS, the Illinois Municipal Budget Law, ILCS, Chap. 50, Sec. 330/1, et seq., as amended, requires all Illinois Municipal corporations to adopt a combined annual budget and appropriation ordinance specifying the objects and purposes of expenditures; and the Illinois Public Library District Act, ILCS, Chap. 75, Secs. 16/35-5 and 16/30-85, provides procedures for the passage of a budget and appropriation ordinance and a tax levy ordinance; and

WHEREAS, pursuant to the above and other statutes, an ordinance has been prepared in tentative form and made available for public inspection at least thirty (30) days prior to the adoption thereof, and a public hearing on said budget and appropriation ordinance has been held prior to final action hereon, and notice of said hearing was published at least thirty (30) days prior to said hearing in a newspaper published within the District;

NOW, THEREFORE, BE IT ORDAINED by the Board of Library Trustees of the Wilmette Public Library District, Cook County, Illinois, as follows:

Section 1. The following budget containing an estimate of all receipts of said Library District, and of the expenditures therefrom, be and the same hereby is adopted as the budget for said District for the fiscal year beginning July 1, 2021 and ending June 30, 2022, and the same sums are hereby appropriated as necessary to defray said expenses and liabilities of the Library District, for the objects and purposes indicated for the said fiscal year:

<b>Budget &amp; Appropriation Ordinance for Fiscal Year 2021-22 (page 2)</b>			
FUND BALANCES, estimated July 1, 2021			
General Fund Balance	8,902,331		
Municipal Retirement & Social Security	306,119		
Audit	5,456		
Liability Insurance	40,944		
Special Reserve Fund	5,975,158		
		15,230,008	
ESTIMATE OF REVENUE EXPECTED TO BE RECEIVED DURING FISCAL YEAR			
1. Tax Income-Current Levy Receipts*	5,428,251		
2. Other General Fund Income (Fines, Donations, Per Capita Grant, etc.)	451,859		
TOTAL ESTIMATE OF REVENUE		5,880,110	
* Item 1 is based totally on levy, as filed. Amount indicated may not be fully collected.			
ESTIMATE OF EXPENDITURES			
I. PATRON MATERIALS/SERVICES - GENERAL FUND			
A. Books/Continuations	330,000		
B. Library of Things	3,300		
C. Audio Visual Materials	110,000		
D. Periodicals	46,200		
E. Electronic Resources - AS & YS	550,000		
F. Computer Software	11,000		
G. Electronic Service Providers	137,500		
H. Programming	49,500		
I. Interlibrary Loan	1,100		
J. Newsletter	38,500		
K. Promotion	8,800		
L. Grant Expense	5,000		
M. Rutherford Trust	5,500		
N. Friends Purchases	39,600		
II. PERSONNEL - GENERAL FUND			
A. Librarian Salaries	1,670,321		
B. Non-Librarian Salaries	1,482,374		
C. Custodial Salaries	304,920		
D. Professional Memberships	7,700		
E. Continuing Education Registration	11,000		
F. Travel/Mileage	7,700		
G. Staff Development	13,200		
H. Employee Health Insurance	704,835		

<b>Budget &amp; Appropriation Ordinance for Fiscal Year 2021-22 (page 3)</b>			
<b>III. OPERATION - GENERAL FUND</b>			
A. Fees (p/r, bank, credit card)	13,200		
B. Professional Fees	27,500		
C. Library Supplies	27,500		
D. Office Supplies	33,000		
E. Copiers	30,800		
F. Printing	5,500		
G. Postage/Shipping	6,600		
H. Telephone	16,500		
I. Equipment/Furnishings/Computers	137,500		
J. Equipment/Computer/Security System Maintenance	93,500		
K. Property/Casualty Insurance	30,250		
L. Building/Grounds Improvement	19,800		
M. Building Supplies	33,000		
N. Building Maintenance	82,500		
O. Building Maintenance Contracts	110,000		
P. Grounds Maintenance	33,000		
Q. Parking Lot Rent	14,300		
R. Utilities	24,200		
S. Sales and Use Tax	110		
T. Library Vehicle Maintenance	4,400		
<b>TOTAL ESTIMATE OF GENERAL FUND EXPENDITURES</b>		6,281,210	
<b>IV. CONTINGENCY - GENERAL FUND</b>			
	200,000	200,000	
<b>V. TRANSFER TO SPECIAL RESERVE FUND FROM GENERAL FUND</b>			
Specific fund for library site, building, equipment accumulated according to ordinance pursuant to 75 ILCS 16/40-50	3,750,000	3,750,000	
<b>VI. SPECIAL RESERVE FUND - CAPITAL IMPROVEMENTS</b>			
A. Renovate Interior Space & Update Furnishings (D, I*)	1,000,000		
B. Upgrade Computer Network, Materials Handling & Signage (A, B, F*)	700,000		
C. Improve and/or Maintain Building & Parking (C, E, H*)	2,000,000		
* See Resolution 2021/22-207, Amending a Plan & Estimating Costs		3,700,000	
<b>VII. SPECIAL FUNDS LEVIABLE IN ADDITION TO GENERAL FUND</b>			
A. Municipal Retirement-Social Security pursuant to 40 ILCS 5/7 - 171			
1. Municipal Retirement	295,000		
2. Social Security	231,000		
B. Audit Expense pursuant to 50 ILCS 310/9	11,000		
C. Liability Insurance, including Worker's Compensation and Unemployment Insurance pursuant to 745 ILCS 10/9 - 107	44,000		
<b>TOTAL SPECIAL FUNDS LEVIABLE IN ADDITION TO GENERAL FUND</b>		581,000	
<b>AGGREGATE TOTAL APPROPRIATED</b>		14,512,210	
<u>Section 2.</u> There is hereby appropriated from the taxes to be levied for the fiscal year and other sources of income in the sum of			
<b>FOURTEEN MILLION FIVE HUNDRED TWELVE THOUSAND AND TWO HUNDRED TEN DOLLARS</b>			
among the several corporate objects and purposes herein above specified for said District purposes for the Fiscal Year 2021-22.			

Section 3. All unexpended balances of proceeds received annually from public library taxes not in excess of statutory limits may be transferred to the Special Reserve Fund, heretofore established according to ILCS, Chap. 75, Sec. 16/40-50, pursuant to plans developed and adopted by this Board, and said unexpended balances shall be accumulated in this Fund for the purpose of erecting or purchasing a new library building, purchasing a site for the same, or building an addition thereto, or furnishing necessary equipment therefor.

Section 4. Except as otherwise provided by law, no further appropriations shall be made at any other time within such fiscal year provided that this Board may from time to time make transfers between the various items in any Fund, or appropriations in excess of those authorized by the budget in order to meet an immediate and unforeseen emergency, by two-thirds (2/3) vote of all the trustees, as provided by ILCS, Chap. 75, Sec. 16/30-90, et seq., and this Board may amend this budget and appropriation ordinance, from time to time by the same procedure as prescribed by statute for the original adoption of a budget and appropriation ordinance; provided that nothing in this Section shall be construed to permit transfer between Funds required by law to be kept separate. Any remaining balances after the close of the fiscal year shall be available until August 30<sup>th</sup> for the authorization of the payment of obligations incurred prior to the close of the fiscal year, and until September 30<sup>th</sup> for the payment of such obligations or for the transfer of un-expendable balances thereof to be accumulated, as provided by ILCS, Chap. 75, Sec. 16/30-90.

Section 5. A copy of this ordinance in tentative form has been available for public inspection at the Library for thirty (30) days, and notice of said hearing has been given by posting for thirty (30) days, and by publication in a newspaper published within this District in substantially the following form:

THE BOARD OF LIBRARY TRUSTEES OF THE  
WILMETTE PUBLIC LIBRARY DISTRICT, COOK COUNTY, ILLINOIS

Public notice is hereby given that a public hearing will be held on the proposed annual budget and appropriation ordinance for the fiscal year July 1, 2021 to June 30, 2022 at the following place and time: Wilmette Village Hall, 1200 Wilmette Avenue, Wilmette, Illinois, at 6:30 p.m., on the 17<sup>th</sup> day of August, 2021. The said ordinance shall be available for public inspection for at least thirty (30) days prior thereto at said Library during regular library hours.

Dated this 13<sup>th</sup> day of July, 2021

/s/ Jan Barshis  
Secretary

Section 6. This ordinance is passed pursuant to statutory authority and the Illinois Public Library District Act, ILCS, Chap. 75, Sec. 16/35-5, et seq., and Sec. 16/40-50; and the Illinois Revenue Code, ILCS, Chap. 35, Sec. 205/157, et seq., and other statutes appertaining thereto.

Section 7. This ordinance shall be in full force and effect from and after its passage and approval according to law, and any resolutions or ordinances in conflict therewith are hereby repealed; and should any part of this ordinance be adjudged invalid or unconstitutional, such adjudication shall affect only that part of this act specifically covered thereby, and shall not affect any other provision or parts of this act, which shall be severable therefrom.