

WILMETTE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES
Minutes of the Finance Committee Meeting
Wednesday, June 9, 2021 at 1:00 pm via Zoom

Committee Members: Trustees Sommer (chair), Fishman, O'Keefe, Riddle, McDonald (ex-officio)

Committee Members Electronically Present: Trustees Sommer, Fishman, O'Keefe, McDonald

Committee Members Absent: Riddle

Other WPLD Trustees Present: Trustee Nealon

WPLD Staff Present: Anthony Auston (Director), John Risko (Finance Manager)

Visitors Present: Elizabeth Seager (League of Women Voters-Wilmette)

Meeting Notice. An Open Meeting notice and agenda was posted on the front door of the library, on the WPLD website and calendar, and on the WPLD legal bulletin board at least 48 hours before the meeting.

Meeting Purpose. Discuss second draft of the Working Budget for Fiscal Year 2021-2022.

Call to Order and Roll Call. The Committee Chair called the meeting to order at 1:01pm and called the roll.

Public Comment. None.

Minutes of May 5, 2021 Finance Committee Meeting. Trustee Sommer moved approval as presented.

Aye – Sommer, Fishman, O'Keefe, McDonald

Nay – None

Abstain – None

Absent – Riddle

Motion Carried by Committee Members.

Review of Second Draft Working Budget for Fiscal Year 2021-2022. Copies of the draft Working Budget (income and expenditures) for FY21-22 and supplemental narrative overview were provided to Board members prior to the meeting. Director Auston provided an overview of the key differences between the current FY20-21 working budget and the proposed FY21-22 budget. In light of the COVID-19 pandemic that forced the closure of all but essential businesses, including the Library, in mid-March, 2020, planning for the current fiscal year assumed a number of operational adaptations to key categories including Patron Materials and Services, Personnel, and General Operations. The FY21-22 budget will also require a number of responsive adaptations as the Library plans to reintroduce regular hours and services that were modified during the past year, including the hire of a number of positions vacated due to retirement and turnover in recent months. Trustees discussed specific items from the narrative overview.

Closed Meeting. At 1:35pm, Trustee Sommer moved to close the meeting and reconvene in a closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees in compliance with 5 ILCS 120/2c(1) of the Illinois Open Meetings Act.

Aye – Sommer, Fishman, O'Keefe, McDonald

Nay – None

Abstain – None

Absent – Riddle

Motion Carried by Committee Members.

Open Meeting. At 2:30pm, Treasurer Sommer reconvened the meeting in open session and reported that the Finance Committee had concluded its discussion of the second draft of the Working Budget for Fiscal Year 2021-2022. Treasurer Sommer moved to recommend the draft budget, as presented, for review and approval at the June 15, 2021 Regular Meeting of the Board of Trustees.

Aye – Sommer, Fishman, O’Keefe, McDonald

Nay – None

Abstain – None

Absent – Riddle

Motion Carried by Committee Members.

New Business/Old Business. None.

Adjourn the Committee Meeting. Trustee McDonald moved adjournment.

Motion Carried by voice vote of Committee Members. The meeting was adjourned at 2:33 pm and was recorded.

Tracy Sommer
Board Treasurer, Chair of the WPLD Finance Committee

Attachments: Draft Working Budget for Fiscal Year 2021-2022, Narrative Overview of Draft Operating Expense Budget for Fiscal Year 2021-2022.