



## MEETING MINUTES

I. Call to Order and Roll Call.

Vice President Fishman called the meeting to order at 6:30pm. Secretary O'Keefe called the roll.

PRESENT: Trustees Cox, Fishman, Nealon, O'Keefe, Riddle, Director Auston

ABSENT: McDonald, Sommer

VISITORS: Trustee Candidates Maria DiLorenzo and Carolyn Sennett, Georgia Gebhardt (LWV Wilmette)

STAFF: Marti Bellefontaine, Ethan Herdrich, Andrea Johnson, Marcos Levy

II. Review of draft Minutes.

- A. Review draft of February 21, 2023 Regular Board Meeting Minutes. Trustee Riddle moved approval of the February 21, 2023 Regular Board Meeting Minutes, as amended. Trustee Nealon seconded the motion. There was no discussion.

Aye - Cox, Fishman, Nealon, O'Keefe, Riddle

Nay - None

Absent or not voting - McDonald, Sommer

MOTION CARRIED.

III. Public Comment.

None.

IV. Presentations.

None.

V. Treasurer's Report.

- A. Financial Reports for February 2023. Trustee O'Keefe noted the following: 1) As noted in the first paragraph of the Notes to the Financial Statement, the library received a small deposit of property taxes revenue in February. 2) As noted under Investment Activity, GF interest and SRF interest were \$8,624 and \$14,130 which is a significant increase from the same time last year. As you will note, the prior years' amounts have been added to the report as we discussed in the February meeting. 3) The second to last paragraph in the Notes to the Financial Statement the GF and SRF balances are included as of the end of February. Although the Treasurer's calculations are slightly different, the difference may be due to the fact the Rutherford Trust balances were included in the GF balance even though this is a restricted account. Administrative staff and the Treasurer will work with the contracted finance consultant to clear up what accounts are and are not included in these balances to ensure we are presenting these numbers on a consistent basis going forward. 4) There were no SRF purchases in February. 5) There was a check in the amount of \$11,122 to RMC Imaging. According to Director

Auston, the check to RMC Imaging is the new microfilm reader station that he reported about last month. They replaced the older generation reader/scanner/printer with a new station, which includes a new computer, Viewscan reader, rotating monitor, accessory kit, and OCR software to make finding passages in microfilm easier for researchers. This is part of local history digitization project for researchers.

- B. Bills and Salaries Check Detail for February 2023. Trustee Cox moved approval of the February 2023 Bills and Salaries Check Detail. Trustee O’Keefe seconded the motion.

Aye – Cox, Fishman, Nealon, O’Keefe, Riddle

Nay – None

Absent or not voting – McDonald, Sommer

MOTION CARRIED.

VI. Action Items.

None.

VII. Director’s Report.

Director Auston highlighted library activities from February to-date. Included in his written report were additional steps that staff has taken in meeting Strategic Plan goals, updates to the collections, new programs, and service updates. He presented a variety of details from his report including an update on the drafting of the 2023-2027 Strategic Plan, his meeting with Cook County District 14 Commissioner Scott Britton and the Village of Wilmette’s adoption of his Cook County United Against Hate initiative, the library’s recent Let’s Learn Together programming initiative, an overview of Staff Day 2023, circulation trends, impressive statistics for both our print and digital collections, Winter Reading Club 2023 summary, and the hire of Cathleen Blair as our next Adult Services Manager.

VIII. Committees – Report on Meetings.

- A. ILA/RAILS Update. Trustee Fishman shared RAILS Trustee survey with fellow trustees. Director Auston reported Trustee Nealon will be attending an ILA Trustee forum workshop on finance and Director Auston will attend an ILA forum workshop regarding effective board meetings.

- B. Intergovernmental Cooperation Committee Report. Trustee Nealon noted the Intergovernmental Cooperation Committee met March 9 and discussed with 9 partner agencies in attendance village-wide challenges. Outcomes and steps to getting to the outcomes were discussed along with the formation of task forces to promote awareness, prevention, in crises options, to review trends and establish priorities, to aspire toward mental health services as well as many other goals. Director Auston met with village sustainability coordinator Lucy Mellen during her first month. A village-wide consultant for an onboarding meeting for all new local elected officials is being discussed.

IX. Information Items.

- A. Communication. There were no comments from the suggestion boxes. Director Auston shared Staff Day Committee feedback.
- B. Four seats on the seven-member WPLD Board of Trustees will be on the local ballot for the Tuesday, April 4, 2023 consolidated election. All seats will be for a full four-year term

expiring in April 2027. There are 4 candidates for the 4 seats (in the order received): Joan Fishman, Renee Cox, Carolyn Sennett, and Maria DiLorenzo.

C. The selection for WPLD's "One Book Everyone Reads" (OBER) series, sponsored by the Friends of the Wilmette Public Library, is Kevin Wilson's critically acclaimed 2022 bestselling novel *Now Is Not The Time To Panic*. Mr. Wilson will discuss the book via Zoom digital conference on Thursday, May 11, 2023.

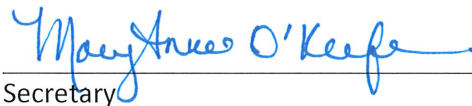
X. New Business.  
None.

XI. Adjournment.  
Trustee O'Keefe moved to adjourn the meeting.  
MOTION CARRIED BY VOICE VOTE. The meeting adjourned at 7:22pm.



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President  
Board of Library Trustees of the  
Wilmette Public Library, Cook County, IL



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Secretary  
Board of Library Trustees of the  
Wilmette Public Library, Cook County, IL