

THE BOARD OF LIBRARY TRUSTEES OF THE
WILMETTE PUBLIC LIBRARY DISTRICT
COOK COUNTY, ILLINOIS

ORDINANCE NO. 2024/25-212

COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE
FOR LIBRARY PURPOSES FOR THE FISCAL YEAR 2024-2025

WHEREAS, the Illinois Municipal Budget Law, ILCS, Chap. 50, Sec. 330/1, et seq., as amended, requires all Illinois Municipal corporations to adopt a combined annual budget and appropriation ordinance specifying the objects and purposes of expenditures; and the Illinois Public Library District Act, ILCS, Chap. 75, Secs. 16/35-5 and 16/30-85, provides procedures for the passage of a budget and appropriation ordinance and a tax levy ordinance; and

WHEREAS, pursuant to the above and other statutes, an ordinance has been prepared in tentative form and made available for public inspection at least thirty (30) days prior to the adoption thereof, and a public hearing on said budget and appropriation ordinance has been held prior to final action hereon, and notice of said hearing was published at least thirty (30) days prior to said hearing in a newspaper published within the District;

NOW, THEREFORE, BE IT ORDAINED by the Board of Library Trustees of the Wilmette Public Library District, Cook County, Illinois, as follows:

Section 1. The following budget containing an estimate of all receipts of said Library District, and of the expenditures therefrom, be and the same hereby is adopted as the budget for said District for the fiscal year beginning July 1, 2024 and ending June 30, 2025, and the same sums are hereby appropriated as necessary to defray said expenses and liabilities of the Library District, for the objects and purposes indicated for the said fiscal year:

Budget & Appropriation Ordinance for Fiscal Year 2024-25 (page 2)

FUND BALANCES, estimated July 1, 2024

General Fund Balance	6,305,739		
Municipal Retirement & Social Security	521,012		
Audit	9,557		
Liability Insurance	22,596		
Special Reserve Fund	5,862,733		
		12,721,637	

ESTIMATE OF REVENUE EXPECTED TO BE RECEIVED DURING FISCAL YEAR

1. Tax Income-Current Levy Receipts*	6,222,700		
2. Other General Fund Income (Fees, Donations, Per Capita Grant, etc.)	569,565		

TOTAL ESTIMATE OF REVENUE 6,792,265

* Item 1 is based totally on levy, as filed. Amount indicated may not be fully collected.

ESTIMATE OF EXPENDITURES

I. PATRON MATERIALS/SERVICES - GENERAL FUND

A. Books/Continuations	308,000		
B. Library of Things	7,700		
C. Audio Visual Materials	82,500		
D. Periodicals	38,500		
E. Electronic Resources	566,500		
F. Computer Software	13,200		
G. Electronic Service Providers	187,000		
H. Programming	77,000		
I. Interlibrary Loan	1,100		
J. Newsletter	38,500		
K. Promotion	11,000		
L. Grant Expense	11,000		
M. Rutherford Trust	11,000		
N. Friends Purchases	35,200		

II. PERSONNEL - GENERAL FUND

A. Librarian Salaries	1,944,938		
B. Non-Librarian Salaries	1,961,471		
C. Custodial Salaries	242,592		
D. Professional Memberships	8,800		
E. Continuing Education Registration	11,000		
F. Travel/Mileage	22,000		
G. Staff Development	27,500		
H. Employee Health Insurance	849,200		

Budget & Appropriation Ordinance for Fiscal Year 2024-25 (page 3)

III. OPERATION - GENERAL FUND

A. Fees (payroll, bank, credit card)	15,400	
B. Professional Fees	27,500	
C. Library Supplies	27,500	
D. Office Supplies	27,500	
E. Copiers	30,800	
F. Printing	1,100	
G. Postage/Shipping	11,000	
H. Telephone	22,000	
I. Equipment/Furnishings/Computers	165,000	
J. Equipment/Computer/Security System Maintenance	121,000	
K. Property/Casualty Insurance	0	
L. Building/Grounds Improvement	38,500	
M. Building Supplies	44,000	
N. Building Maintenance	55,000	
O. Building Maintenance Contracts	132,000	
P. Grounds Maintenance	44,000	
Q. Parking Lot Rent	14,300	
R. Utilities	27,500	
S. Sales and Use Tax	110	
T. Library Vehicle Maintenance	3,300	

TOTAL ESTIMATE OF GENERAL FUND EXPENDITURES 7,263,210

IV. CONTINGENCY - GENERAL FUND 200,000 200,000

V. TRANSFER TO SPECIAL RESERVE FUND FROM GENERAL FUND

Specific fund for library site, building, equipment
accumulated according to ordinance pursuant to 75 ILCS 16/40-50 500,000 500,000

VI. SPECIAL RESERVE FUND - CAPITAL IMPROVEMENTS

A. Renovate Interior Space & Update Furnishings (D, I*)	3,300,000	
B. Upgrade Computer Network, Materials Handling & Signage (A, B, F*)	400,000	
C. Improve and/or Maintain Building & Parking (C, E, H*)	1,000,000	
* See Resolution 2021/22-207, Amending a Plan & Estimating Costs		4,700,000

VII. SPECIAL FUNDS LEVIABLE IN ADDITION TO GENERAL FUND

A. Municipal Retirement-Social Security (pursuant to 40 ILCS 5/7-171)		
1. Municipal Retirement	260,000	
2. Social Security	250,000	
B. Audit Expense (pursuant to 50 ILCS 310/9)	11,000	
C. Liability Insurance, including Worker's Compensation and Unemployment Insurance (pursuant to 745 ILCS 10/9-107)	80,000	

TOTAL SPECIAL FUNDS LEVIABLE IN ADDITION TO GENERAL FUND 601,000

AGGREGATE TOTAL APPROPRIATED 13,264,210

Section 2. There is hereby appropriated from the taxes to be levied for the fiscal year and other sources of income in the sum of

THIRTEEN MILLION TWO HUNDRED SIXTY-FOUR THOUSAND AND TWO HUNDRED AND TEN DOLLARS

among the several corporate objects and purposes herein above specified for said District purposes for the Fiscal Year 2024-25.

Section 3. All unexpended balances of proceeds received annually from public library taxes not in excess of statutory limits may be transferred to the Special Reserve Fund, heretofore established according to ILCS, Chap. 75, Sec. 16/40-50, pursuant to plans developed and adopted by this Board, and said unexpended balances shall be accumulated in this Fund for the purpose of erecting or purchasing a new library building, purchasing a site for the same, or building an addition thereto, or furnishing necessary equipment therefor.

Section 4. Except as otherwise provided by law, no further appropriations shall be made at any other time within such fiscal year provided that this Board may from time to time make transfers between the various items in any Fund, or appropriations in excess of those authorized by the budget in order to meet an immediate and unforeseen emergency, by two-thirds (2/3) vote of all the trustees, as provided by ILCS, Chap. 75, Sec. 16/30-90, et seq., and this Board may amend this budget and appropriation ordinance, from time to time by the same procedure as prescribed by statute for the original adoption of a budget and appropriation ordinance; provided that nothing in this Section shall be construed to permit transfer between Funds required by law to be kept separate. Any remaining balances after the close of the fiscal year shall be available until August 30th for the authorization of the payment of obligations incurred prior to the close of the fiscal year, and until September 30th for the payment of such obligations or for the transfer of unexpended balances thereof to be accumulated, as provided by ILCS, Chap. 75, Sec. 16/30-90.

Section 5. A copy of this ordinance in tentative form has been available for public inspection at the Library for thirty (30) days, and notice of said hearing has been given by posting for thirty (30) days, and by publication in a newspaper published within this District in substantially the following form:

THE BOARD OF LIBRARY TRUSTEES OF THE
WILMETTE PUBLIC LIBRARY DISTRICT, COOK COUNTY, ILLINOIS

Public notice is hereby given that a public hearing will be held on the proposed annual budget and appropriation ordinance for the fiscal year July 1, 2024 to June 30, 2025 at the following place and time: Wilmette Public Library, 1242 Wilmette Avenue, Wilmette, Illinois, at 6:30 p.m., on the 20th day of August, 2024. The said ordinance shall be available for public inspection for at least thirty (30) days prior thereto at said Library during regular library hours.

Dated this 16th day of July, 2024

/s/ Maria DiLorenzo
Secretary

Section 6. This ordinance is passed pursuant to statutory authority and the Illinois Public Library District Act, ILCS, Chap. 75, Sec. 16/35-5, et seq., and Sec. 16/40-50; and the Illinois Revenue Code, ILCS, Chap. 35, Sec. 205/157, et seq., and other statutes appertaining thereto.

Section 7. This ordinance shall be in full force and effect from and after its passage and approval according to law, and any resolutions or ordinances in conflict therewith are hereby repealed; and should any part of this ordinance be adjudged invalid or unconstitutional, such adjudication shall affect only that part of this act specifically covered thereby, and shall not affect any other provision or parts of this act, which shall be severable therefrom.

PASSED by the Board of Library Trustees of the Wilmette Public Library District,
Cook County, Illinois, on the 20th day of August, 2024 by vote of:

AYES: Cox, Di Lorenzo, O'Keefe, Sennett, Sommer, Fishman

NAYS: None

ABSTAIN: None

ABSENT OR NOT VOTING: Nealon

APPROVED:

Joan Fishman

President or President pro-tem

The Board of Trustees of the Wilmette Public Library District

Cook County, Illinois

ATTEST:

Maria Di Lorenzo

Secretary or Secretary pro-tem

The Board of Trustees of the Wilmette Public Library District

Cook County, Illinois

SECRETARY CERTIFICATE

I, Maria Di Lorenzo, DO HEREBY CERTIFY that I am the duly elected, qualified, and serving Secretary and as such keeper of the books and records of The Board of Library Trustees of the Wilmette Public Library District, Cook County, Illinois; and

I DO FURTHER CERTIFY that the above attached ORDINANCE NO. 2024/25-212 ANNUAL BUDGET AND APPROPRIATION ORDINANCE FOR LIBRARY PURPOSES FOR THE FISCAL YEAR 2024/25 is a true and correct copy of said Ordinance which was presented, passed, and recorded by said Board at their meeting, on August 20, 2024 by a vote of:

AYES: Cox, Di Lorenzo, O’Keefe, Sennett, Sommer, Fishman

NAYS: None

ABSTAIN: None

ABSENT OR NOT VOTING: Nealon

DATED this 20th day of August, 2024

Maria Di Lorenzo

Secretary or Secretary pro-tem

The Board of Trustees of the Wilmette Public Library District

Cook County, Illinois