

THE BOARD OF LIBRARY TRUSTEES OF THE  
WILMETTE PUBLIC LIBRARY DISTRICT  
COOK COUNTY, ILLINOIS

ORDINANCE NO. 2025/26-215

COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE  
FOR LIBRARY PURPOSES FOR THE FISCAL YEAR 2025-2026

WHEREAS, the Illinois Municipal Budget Law, ILCS, Chap. 50, Sec. 330/1, et seq., as amended, requires all Illinois Municipal corporations to adopt a combined annual budget and appropriation ordinance specifying the objects and purposes of expenditures; and the Illinois Public Library District Act, ILCS, Chap. 75, Secs. 16/35-5 and 16/30-85, provides procedures for the passage of a budget and appropriation ordinance and a tax levy ordinance; and

WHEREAS, pursuant to the above and other statutes, an ordinance has been prepared in tentative form and made available for public inspection at least thirty (30) days prior to the adoption thereof, and a public hearing on said budget and appropriation ordinance has been held prior to final action hereon, and notice of said hearing was published at least thirty (30) days prior to said hearing in a newspaper published within the District;

NOW, THEREFORE, BE IT ORDAINED by the Board of Library Trustees of the Wilmette Public Library District, Cook County, Illinois, as follows:

Section 1. The following budget containing an estimate of all receipts of said Library District, and of the expenditures therefrom, be and the same hereby is adopted as the budget for said District for the fiscal year beginning July 1, 2025 and ending June 30, 2026, and the same sums are hereby appropriated as necessary to defray said expenses and liabilities of the Library District, for the objects and purposes indicated for the said fiscal year:

<b>Budget &amp; Appropriation Ordinance for Fiscal Year 2025-26 (page 2)</b>				
FUND BALANCES, estimated July 1, 2025				
General Fund Balance	6,305,739			
Municipal Retirement & Social Security	521,012			
Audit	9,557			
Liability Insurance	22,596			
Special Reserve Fund	5,862,733			
			12,721,637	
ESTIMATE OF REVENUE EXPECTED TO BE RECEIVED DURING FISCAL YEAR				
1. Tax Income-Current Levy Receipts*	6,573,818			
2. Other General Fund Income (Fees, Donations, Per Capita Grant, etc.)	679,765			
TOTAL ESTIMATE OF REVENUE			7,253,583	
* Item 1 is based totally on levy, as filed. Amount indicated may not be fully collected.				
ESTIMATE OF EXPENDITURES				
I. PATRON MATERIALS/SERVICES - GENERAL FUND				
A. Books/Continuations	291,500			
B. Library of Things	5,500			
C. Audio Visual Materials	72,600			
D. Periodicals	33,000			
E. Electronic Resources	561,000			
F. Computer Software	13,200			
G. Electronic Service Providers	187,000			
H. Programming	71,500			
I. Interlibrary Loan	1,100			
J. Newsletter	38,500			
K. Promotion	8,800			
L. Grant Expense	15,000			
M. Rutherford Trust	11,000			
N. Friends Purchases	35,750			
II. PERSONNEL - GENERAL FUND				
A. Librarian Salaries	2,019,232			
B. Non-Librarian Salaries	2,027,746			
C. Custodial Salaries	243,870			
D. Professional Memberships	7,700			
E. Continuing Education Registration	9,900			
F. Travel/Mileage	19,800			
G. Staff Development	24,750			
H. Employee Health Insurance	908,600			

<b>Budget &amp; Appropriation Ordinance for Fiscal Year 2025-26 (page 3)</b>			
III. OPERATION - GENERAL FUND			
A. Fees (payroll, bank, credit card)	27,500		
B. Professional Fees	27,500		
C. Library Supplies	27,500		
D. Office Supplies	22,000		
E. Copiers	30,800		
F. Printing	1,100		
G. Postage/Shipping	11,000		
H. Telephone	22,000		
I. Equipment/Furnishings/Computers	137,500		
J. Equipment/Computer/Security System Maintenance	148,500		
K. Property/Casualty Insurance	0		
L. Building/Grounds Improvement	38,500		
M. Building Supplies	33,000		
N. Building Maintenance	55,000		
O. Building Maintenance Contracts	165,000		
P. Grounds Maintenance	38,500		
Q. Parking Lot Rent	14,300		
R. Utilities	24,200		
S. Sales and Use Tax	110		
T. Library Vehicle Maintenance	3,300		
TOTAL ESTIMATE OF GENERAL FUND EXPENDITURES		7,434,357	
IV. CONTINGENCY - GENERAL FUND	200,000	200,000	
V. TRANSFER TO SPECIAL RESERVE FUND FROM GENERAL FUND			
Specific fund for library site, building, equipment			
accumulated according to ordinance pursuant to 75 ILCS 16/40-50	500,000	500,000	
VI. SPECIAL RESERVE FUND - CAPITAL IMPROVEMENTS			
A. Renovate Interior Space & Update Furnishings (D, I*)	1,000,000		
B. Upgrade Computer Network, Materials Handling & Signage (A, B, F*)	200,000		
C. Improve and/or Maintain Building & Parking (C, E, H*)	1,000,000		
* See Resolution 2021/22-207, Amending a Plan & Estimating Costs		2,200,000	
VII. SPECIAL FUNDS LEVIABLE IN ADDITION TO GENERAL FUND			
A. Municipal Retirement-Social Security (pursuant to 40 ILCS 5/7-171)			
1. Municipal Retirement	300,000		
2. Social Security	300,000		
B. Audit Expense (pursuant to 50 ILCS 310/9)	12,500		
C. Liability Insurance, including Worker's Compensation and	90,000		
Unemployment Insurance (pursuant to 745 ILCS 10/9-107)			
TOTAL SPECIAL FUNDS LEVIABLE IN ADDITION TO GENERAL FUND		702,500	
AGGREGATE TOTAL APPROPRIATED		11,036,857	
Section 2. There is hereby appropriated from the taxes to be levied for the fiscal year and other sources of income in the sum of			
ELEVEN MILLION THIRTY-SIX THOUSAND AND EIGHT HUNDRED AND FIFTY-SEVEN DOLLARS			
among the several corporate objects and purposes herein above specified for said District purposes for the Fiscal Year 2025-26.			

Section 3. All unexpended balances of proceeds received annually from public library taxes not in excess of statutory limits may be transferred to the Special Reserve Fund, heretofore established according to ILCS, Chap. 75, Sec. 16/40-50, pursuant to plans developed and adopted by this Board, and said unexpended balances shall be accumulated in this Fund for the purpose of erecting or purchasing a new library building, purchasing a site for the same, or building an addition thereto, or furnishing necessary equipment therefor.

Section 4. Except as otherwise provided by law, no further appropriations shall be made at any other time within such fiscal year provided that this Board may from time to time make transfers between the various items in any Fund, or appropriations in excess of those authorized by the budget in order to meet an immediate and unforeseen emergency, by two-thirds (2/3) vote of all the trustees, as provided by ILCS, Chap. 75, Sec. 16/30-90, et seq., and this Board may amend this budget and appropriation ordinance, from time to time by the same procedure as prescribed by statute for the original adoption of a budget and appropriation ordinance; provided that nothing in this Section shall be construed to permit transfer between Funds required by law to be kept separate. Any remaining balances after the close of the fiscal year shall be available until August 30<sup>th</sup> for the authorization of the payment of obligations incurred prior to the close of the fiscal year, and until September 30<sup>th</sup> for the payment of such obligations or for the transfer of unexpended balances thereof to be accumulated, as provided by ILCS, Chap. 75, Sec. 16/30-90.

Section 5. A copy of this ordinance in tentative form has been available for public inspection at the Library for thirty (30) days, and notice of said hearing has been given by posting for thirty (30) days, and by publication in a newspaper published within this District in substantially the following form:

THE BOARD OF LIBRARY TRUSTEES OF THE  
WILMETTE PUBLIC LIBRARY DISTRICT, COOK COUNTY, ILLINOIS

Public notice is hereby given that a public hearing will be held on the proposed annual budget and appropriation ordinance for the fiscal year July 1, 2025 to June 30, 2026 at the following place and time: Wilmette Public Library, 1242 Wilmette Avenue, Wilmette, Illinois, at 6:30 p.m., on the 19<sup>th</sup> day of August, 2025. The said ordinance shall be available for public inspection for at least thirty (30) days prior thereto at said library during regular library hours.

Dated this 15<sup>th</sup> day of July, 2025

/s/ Maria DiLorenzo  
Secretary

Section 6. This ordinance is passed pursuant to statutory authority and the Illinois Public Library District Act, ILCS, Chap. 75, Sec. 16/35-5, et seq., and Sec. 16/40-50; and the Illinois Revenue Code, ILCS, Chap. 35, Sec. 205/157, et seq., and other statutes appertaining thereto.

Section 7. This ordinance shall be in full force and effect from and after its passage and approval according to law, and any resolutions or ordinances in conflict therewith are hereby repealed; and should any part of this ordinance be adjudged invalid or unconstitutional, such adjudication shall affect only that part of this act specifically covered thereby, and shall not affect any other provision or parts of this act, which shall be severable therefrom.

PASSED by the Board of Library Trustees of the Wilmette Public Library District,  
Cook County, Illinois, on the 19th day of August, 2025 by vote of:

AYES: Bederman, Cox, Di Lorenzo, Pasko, Sennett, Fishman

NAYS: None

ABSTAIN: None

ABSENT OR NOT VOTING: Mullman

APPROVED:

Joan Fishman

President or President pro-tem

The Board of Trustees of the Wilmette Public Library District  
Cook County, Illinois

ATTEST:

Maria Di Lorenzo

Secretary or Secretary pro-tem

The Board of Trustees of the Wilmette Public Library District  
Cook County, Illinois

Budget & Appropriation Ordinance for Fiscal Year 2025-26 – Secretary Certificate

SECRETARY CERTIFICATE

I, Maria Di Lorenzo, DO HEREBY CERTIFY that I am the duly elected, qualified, and serving Secretary and as such keeper of the books and records of The Board of Library Trustees of the Wilmette Public Library District, Cook County, Illinois; and

I DO FURTHER CERTIFY that the above attached ORDINANCE NO. 2025/26-215 ANNUAL BUDGET AND APPROPRIATION ORDINANCE FOR LIBRARY PURPOSES FOR THE FISCAL YEAR 2025/26 is a true and correct copy of said Ordinance which was presented, passed, and recorded by said Board at their meeting, on August 19, 2025 by a vote of:

AYES: Bederman, Cox, Di Lorenzo, Pasko, Sennett, Fishman

NAYS: None

ABSTAIN: None

ABSENT OR NOT VOTING: Mullman

DATED this 19th day of August, 2025

Maria Di Lorenzo  
Secretary or Secretary pro-tem  
The Board of Trustees of the Wilmette Public Library District  
Cook County, Illinois