

WILMETTE PUBLIC LIBRARY
DISTRICT, ILLINOIS

ANNUAL FINANCIAL REPORT



FOR THE FISCAL YEAR ENDED
JUNE 30, 2024

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WILMETTE PUBLIC LIBRARY DISTRICT, ILLINOIS

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INDEPENDENT AUDITOR'S REPORT

This section includes the opinion of the District's independent auditing firm.



INDEPENDENT AUDITOR'S REPORT

October 2, 2024

Member of the Board of Trustees
Wilmette Public Library District
Wilmette, Illinois

Opinions

We have audited the accompanying modified cash basis financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Wilmette Public Library District (the District), Illinois, as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective modified cash basis financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Wilmette Public Library District, Illinois, as of June 30, 2024, and the respective changes in financial position for the year then ended in accordance with the modified cash basis of accounting as described in Note 1.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the District, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Emphasis of Matter - Basis of Accounting

We draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the modified cash basis of accounting described in Note 1, and for determining that the modified cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Wilmette Public Library District, Illinois' basic financial statements. The management's discussion and analysis, other supplementary information and supplemental schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, management's discussion and analysis, other supplementary information and supplemental schedule are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Lauterbach & Amen, LLP
LAUTERBACH & AMEN, LLP

MANAGEMENT'S DISCUSSION AND ANALYSIS

WILMETTE PUBLIC LIBRARY DISTRICT, ILLINOIS

Management's Discussion and Analysis

June 30, 2024

Our discussion and analysis of Wilmette Public Library District's (District) financial performance provides an overview of the District's financial activities for the fiscal year ended June 30, 2024. Please read it in conjunction with the District's financial statements, which can be found in the basic financial statements section of this report.

FINANCIAL HIGHLIGHTS

- The District's net position decreased \$221,094 or 1.00 percent, from a \$22,104,196 beginning balance to \$21,883,102.
- During the year, government-wide revenues totaled \$7,002,402, while government-wide expenses totaled \$7,223,496, resulting in a decrease to net position of \$221,094.
- Total fund balances for the governmental funds were \$12,876,797 at June 30, 2024 compared to a prior year balance of \$12,828,952, an increase of \$47,845 or 0.37 percent.

USING THIS ANNUAL REPORT

This annual report consists of a series of financial statements. The Statement of Net Position and the Statement of Activities provide information about the activities of the District as a whole and present a longer-term view of the District's finances.

For governmental activities, these statements tell how these services were financed in the short term as well as what remains for future spending. Fund financial statements also report the District's operation in more detail than the government-wide statements by providing information about the District's most significant funds.

Government-Wide Financial Statements

The government-wide financial statements provide readers with a broad overview of the District's finances, in a matter similar to a private-sector business.

The Statement of Net Position reports information on all of the District's assets/deferred outflows and liabilities/deferred inflows, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the District is improving or deteriorating. Consideration of other nonfinancial factors, such as changes in the District's property tax base, is needed to assess the overall health of the District.

The Statement of Activities presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows.

Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes).

Both of the government-wide financial statements report functions of the District that are principally supported by taxes and charges for services revenues (governmental activities). The governmental activities of the District include the cultural function.

Management's Discussion and Analysis

June 30, 2024

USING THIS ANNUAL REPORT - Continued

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The District, like other local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The District only maintains governmental funds.

Governmental Funds

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating the District's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate the comparison between governmental funds and governmental activities.

The District maintains five individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General and Special Reserve Funds, which are considered major funds. Data from the other three governmental funds are presented as a nonmajor fund.

The District adopts an annual appropriated budget for all of the governmental funds, except for the Special Reserve Fund. A budgetary comparison schedule for these funds has been provided to demonstrate compliance with this budget.

Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

WILMETTE PUBLIC LIBRARY DISTRICT, ILLINOIS

Management's Discussion and Analysis

June 30, 2024

GOVERNMENT-WIDE FINANCIAL ANALYSIS

Net position may serve over time as a useful indicator of a District's financial position. The following tables show that in the case of the District, assets exceeded liabilities by \$21,883,102.

	Statement of Net Position	
	2024	2023
Assets		
Current Assets	\$ 12,878,979	12,829,424
Capital Assets	9,006,305	9,275,244
Total Assets	21,885,284	22,104,668
Other Liabilities	2,182	472
Net Position		
Investment in Capital Assets	9,006,305	9,275,244
Restricted	6,571,056	6,499,041
Unrestricted	6,305,741	6,329,911
Total Net Position	21,883,102	22,104,196

A portion of the District's net position \$9,006,305 or 41.16 percent reflects its investment in capital assets (for example, land, buildings, equipment and furniture), less any related debt used to acquire those assets that is still outstanding. The District uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending.

An additional portion of \$6,571,056 or 30.03 percent of the District's net position represents resources that are subject to external restrictions on how they may be used. The remaining \$6,305,741 or 28.82 percent represents unrestricted net position and may be used to meet the government's ongoing obligations to citizens and creditors.

WILMETTE PUBLIC LIBRARY DISTRICT, ILLINOIS

Management's Discussion and Analysis

June 30, 2024

GOVERNMENT-WIDE FINANCIAL ANALYSIS - Continued

	Change in Net Position	
	2024	2023
Revenues		
Program Revenues		
Charges for Services	\$ 218,833	187,577
Operating Grants/Contributions	70,642	66,096
General Revenues		
Property Taxes	6,085,722	5,541,510
Replacement Taxes	113,987	173,058
Interest	489,389	321,951
Miscellaneous	23,829	25,637
Total Revenues	7,002,402	6,315,829
Expenses		
Culture and Recreation	7,223,496	7,222,305
Change in Net Position	(221,094)	(906,476)
Net Position-Beginning	22,104,196	23,010,672
Net Position-Ending	21,883,102	22,104,196

Net position of the District's governmental activities decreased from a balance \$22,104,196 to \$21,883,102.

Expenses of \$7,223,496 exceeded revenues of \$7,002,402, resulting in the decrease to net position in the current year of \$221,094.

WILMETTE PUBLIC LIBRARY DISTRICT, ILLINOIS

Management's Discussion and Analysis

June 30, 2024

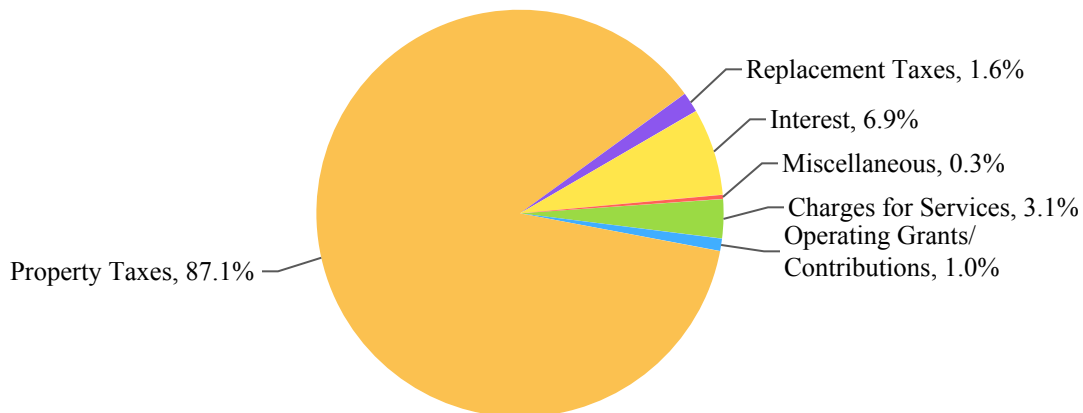
GOVERNMENT-WIDE FINANCIAL ANALYSIS – Continued

Governmental Activities

In the current year, governmental net position decreased \$221,094, a decrease of 1.00 percent. This decrease was due to an increase in expenses compared to the prior fiscal year.

The following table graphically depicts the major revenue sources of the District. It depicts very clearly the reliance of property taxes to fund governmental activities.

Revenues by Source - Governmental Activities



FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

As noted earlier, the District uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds

The focus of the District's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the governmental funds reported combined ending fund balances of \$12,876,797 which is an increase of 0.37 percent from last year's ending fund balance of \$12,828,952.

In the current year, governmental fund balances increased by \$47,845. The General Fund reported a decrease to fund balance due to an increase in total expenditures compared to prior year. The Special Reserve Fund reported a decrease to fund balance due to a large increase in fund expenditures.

WILMETTE PUBLIC LIBRARY DISTRICT, ILLINOIS

Management's Discussion and Analysis

June 30, 2024

GENERAL FUND BUDGETARY HIGHLIGHTS

During the year, no supplemental amendments were made to the budget for the General Fund.

The General Fund actual revenues were higher than budgeted revenues. Actual revenues for the current year were \$6,214,925, compared to budgeted revenues of \$5,861,065. This resulted primarily from property taxes being \$194,774 higher than the budgeted amount of \$5,300,000, as well as interest income being \$162,860 more than the budgeted amount of \$130,000.

The General Fund actual expenditures were lower than budgeted expenditures. Actual expenditures totaled \$6,239,151, while budgeted expenditures totaled \$6,398,247. This was due to all expenditure categories being lower than budget.

CAPITAL ASSETS

The District's investment in capital assets for its governmental activities as of June 30, 2024 was \$9,006,305 (net of accumulated depreciation). This investment in capital assets includes land, construction in progress, building and improvements, furniture and fixtures, and library materials.

	Capital Assets - net of Depreciation	
	2024	2023
Land	\$ 51,384	51,384
Building and Improvements	7,440,476	7,762,507
Furniture and Equipment	272,768	292,773
Library Materials	1,241,677	1,168,580
Total Net Capital Assets	9,006,305	9,275,244

This year's additions to capital assets included:

Building and Improvements	\$ 151,800
Library Materials	440,913
Total	592,713

Additional information on the District's capital assets can be found in Note 3 of this report.

WILMETTE PUBLIC LIBRARY DISTRICT, ILLINOIS

Management's Discussion and Analysis

June 30, 2024

ECONOMIC FACTORS AND NEXT YEAR'S BUDGET AND RATES

The District's elected officials and staff considered many factors when setting the fiscal-year 2025 budget. Those factors include tax rates, patron services, resources, and capital improvement projects. The District is faced with similar economic challenges as other local municipalities, including inflation and unemployment rates. The District is committed to providing high quality library services to its constituents, while remaining a fiscally responsible unit of government.

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the District's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional information should be directed to the Library Director at Wilmette Public Library District, 1242 Wilmette Avenue, Wilmette, Illinois 60091-2558.

BASIC FINANCIAL STATEMENTS

WILMETTE PUBLIC LIBRARY DISTRICT, ILLINOIS

Statement of Net Position - Modified Cash Basis

June 30, 2024

ASSETS	
Current Assets	
Cash and Investments	<u>\$ 12,878,979</u>
Noncurrent Assets	
Capital Assets	
Nondepreciable	51,384
Depreciable	18,824,111
Accumulated Depreciation	<u>(9,869,190)</u>
Total Noncurrent Assets	<u>9,006,305</u>
 Total Assets	 <u>21,885,284</u>
 LIABILITIES	
Current Liabilities	
Accrued Payroll	<u>2,182</u>
 NET POSITION	
Investment in Capital Assets	9,006,305
Restricted	
Audit	9,557
Liability Insurance	22,596
Retirement	521,012
Specific Programs	155,158
Capital Improvements	5,862,733
Unrestricted	<u>6,305,741</u>
 Total Net Position	 <u>21,883,102</u>

The notes to the financial statements are an integral part of this statement.

WILMETTE PUBLIC LIBRARY DISTRICT, ILLINOIS

**Statement of Activities - Modified Cash Basis
For the Fiscal Year Ended June 30, 2024**

	Program Revenues		Net
	Charges for Services	Operating Grants/ Contributions	(Expenses) Revenues and Changes in Net Position
Expenses			
Functions/Programs			
Culture and Recreation	\$ 7,223,496	218,833	70,642
			(6,934,021)
	General Revenues		
	Taxes		6,085,722
	Intergovernmental		
	Replacement Taxes		113,987
	Investment Income		489,389
	Miscellaneous		23,829
			6,712,927
	Change in Net Position		(221,094)
	Net Position - Beginning		22,104,196
	Net Position - Ending		21,883,102

The notes to the financial statements are an integral part of this statement.

WILMETTE PUBLIC LIBRARY DISTRICT, ILLINOIS**Balance Sheet - Governmental Funds - Modified Cash Basis
June 30, 2024**

	General	Capital Projects Special Reserve	Nonmajor	Totals
ASSETS				
Cash and Investments	\$ 6,463,081	5,862,733	553,165	12,878,979
LIABILITIES				
Accrued Payroll	2,182	—	—	2,182
FUND BALANCES				
Restricted	155,158	5,862,733	553,165	6,571,056
Unassigned	6,305,741	—	—	6,305,741
Total Fund Balances	6,460,899	5,862,733	553,165	12,876,797
Total Liabilities and Fund Balances	6,463,081	5,862,733	553,165	12,878,979

The notes to the financial statements are an integral part of this statement.

WILMETTE PUBLIC LIBRARY DISTRICT, ILLINOIS

Reconciliation of the Total Governmental Fund Balance to the Statement of Net Position - Governmental Activities - Modified Cash Basis

June 30, 2024

Total Fund Balances	\$ 12,876,797
Amounts reported in the Statement of Net Position are different because:	
Capital assets are not financial resources and therefore, are not reported in the funds.	<u>9,006,305</u>
Net Position	<u><u>21,883,102</u></u>

The notes to the financial statements are an integral part of this statement.

WILMETTE PUBLIC LIBRARY, ILLINOIS**Statement of Revenues, Expenditures and Changes in Fund Balances - Modified Cash Basis
For the Fiscal Year Ended June 30, 2024**

	General	Capital Projects Special Reserve	Nonmajor	Totals
Revenues				
Property Taxes	\$ 5,494,774	—	590,948	6,085,722
Intergovernmental				
Replacement Taxes	113,987	—	—	113,987
Grant	48,230	—	—	48,230
Kenilworth Library Services Contract	206,423	—	—	206,423
Interest	292,860	180,829	15,700	489,389
Fines and Fees	12,410	—	—	12,410
Friends Donations	22,412	—	—	22,412
Miscellaneous	23,829	—	—	23,829
Total Revenues	6,214,925	180,829	606,648	7,002,402
Expenditures				
Culture and Recreation	6,239,151	—	507,359	6,746,510
Capital Outlay	—	208,047	—	208,047
Total Expenditures	6,239,151	208,047	507,359	6,954,557
Net Change in Fund Balance	(24,226)	(27,218)	99,289	47,845
Fund Balances - Beginning	6,485,125	5,889,951	453,876	12,828,952
Fund Balances - Ending	6,460,899	5,862,733	553,165	12,876,797

The notes to the financial statements are an integral part of this statement.

WILMETTE PUBLIC LIBRARY DISTRICT, ILLINOIS

**Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of the
Governmental Funds to the Statement of Activities - Governmental Activities - Modified Cash Basis
For the Fiscal Year Ended June 30, 2024**

Net Change in Fund Balances	\$ 47,845
Amounts reported in the Statement of Activities are different because:	
Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.	
Capital Outlays	592,713
Depreciation Expense	(861,652)
Disposal of Capital Assets - Cost	(209,197)
Disposal of Capital Assets - Depreciation	<u>209,197</u>
Changes in Net Position	<u>(221,094)</u>

The notes to the financial statements are an integral part of this statement.

Notes to the Financial Statements

June 30, 2024

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Wilmette Public Library District (the "District"), Illinois have been prepared in conformity with accounting principals generally accepted in the United States of America, as applied to government units (hereinafter referred to generally accepted accounting principals (GAAP) except for the basis of accounting. The Governmental Accounting Standards Board (GASB) is accepted standard-setting body for establishing governmental accounting and reporting principles.

The basic financial statements of the District have been presented on a modified cash basis of accounting. The modified cash basis of accounting differs from accounting principles generally accepted in the United States of America (GAAP). The Governmental Accounting Standards Board (GASB) is responsible for establishing GAAP for state and local governments through its pronouncements (Statements and Interpretations). The more significant of the District's accounting policies established in GAAP and used by the District are described below.

REPORTING ENTITY

The accompanying financial statements present the government and its component units, entities for which the government is considered to be financially accountable. Blended component units are, in substance, part of the primary government's operations, even though they are legally separate entities. Thus, blended component units are appropriately presented as funds of the primary government. Each discretely presented component unit is reported in a separate column in the government-wide financial statements to emphasize that it is both legally and substantively separate from the government. Management has determined that there are no fiduciary component units that are required to be included in the financial statements of the District as pension trust funds and there are no discretely component units to include in the reporting entity.

BASIS OF PRESENTATION

The District's basic financial statements include both government-wide (reporting the District as a whole) and fund financial statements (reporting the District's major funds). Both the government-wide and fund financial statements categorize primary activities as governmental activities.

In the government-wide Statement of Net Position, the governmental activities column is presented on a consolidated basis and is reported on a full accrual, economic resource basis, which recognizes all long-term assets/deferred outflows and receivables as well as long-term debt/deferred inflows and obligations. The District's net position is reported in two parts: investment in capital assets and unrestricted net position.

The government-wide Statement of Activities reports both the gross and net cost of each of the District's functions (culture and recreation). These functions are supported by program revenues (fines and fees) The Statement of Activities reduces gross expenses (including depreciation) by related program revenues, which include 1) changes to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. The net costs (by function) are normally covered by general revenue. The District does not allocate indirect costs. This government-wide focus is more on the sustainability of the District as an entity and the change in the District's net position resulting from the current year's activities.

WILMETTE PUBLIC LIBRARY DISTRICT, ILLINOIS

Notes to the Financial Statements

June 30, 2024

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

BASIS OF PRESENTATION - Continued

Fund Financial Statements

The financial transactions of the District are reported in a single governmental fund in the fund financial statements. This fund is accounted for by providing a separate set of self-balancing accounts that comprises its assets/deferred outflows, liabilities/deferred inflows, fund equity, revenues and expenditures. The District's fund is organized into governmental category. The emphasis in fund financial statements is on the major fund.

Governmental Funds

The focus of the governmental funds' measurement (in the fund statements) is upon determination of financial position and changes in financial position (sources, uses, and balances of financial resources) rather than upon net income. The District reports the following governmental funds:

General Fund is the District's primary operating fund. It accounts for all financial resources of the District, except those for in another fund.

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. The District maintains three nonmajor special revenue funds.

Capital Projects Funds. The Special Reserve Fund is used to account for resources restricted for capital improvements at the District.

MEASUREMENT FOCUS AND BASIS OF ACCOUNTING

Measurement focus is a term used to describe "which" transactions are recorded within the various financial statements. Basis of accounting refers to "when" transactions are recorded regardless of the measurement focus applied.

Measurement Focus

On the government-wide Statement of Net Position and the Statement of Activities, governmental funds are presented using the economic resources measurement focus, within the limitations of the modified cash basis of accounting, as defined below. In the fund financial statements, the "current financial resources" measurement focus or the "economic resources" measurement focus is used as appropriate.

All governmental funds utilize a "current financial resources" measurement focus. Only current financial assets/deferred outflows and liabilities/deferred inflows are generally included on their balance sheets. Their operating statements present sources and uses of available spendable financial resources during a given period. These funds use fund balance as their measure of available spendable financial resources at the end of the period.

The accounting objectives of the "economic resources" measurement focus are the determination of operating income, changes in net position (or cost recovery), financial position, and cash flows. All assets/deferred outflows, liabilities/deferred inflows (whether current or noncurrent) associated with their activities are reported.

Notes to the Financial Statements

June 30, 2024

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

MEASUREMENT FOCUS AND BASIS OF ACCOUNTING - Continued

Basis of Accounting

In the government-wide Statement of Net Position and Statement of Activities, governmental activities are presented using the modified cash basis of accounting. This basis recognized revenue when cash is received and expenditures are recorded when payment is made. This basis is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

In the fund financial statements, governmental funds are presented on the modified cash basis of accounting. The modified cash basis of accounting omit recognition of receivables and payables and other accrued and deferred items that do not arise from previous cash transactions.

ASSETS/DEFERRED OUTFLOWS, LIABILITIES/DEFERRED INFLOWS, AND NET POSITION OR EQUITY

Cash and Investments

For the purpose of the Statement of Net Position, the cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of purchase.

Investments are generally reported at fair value. Short-term investments are reported at cost, which approximates fair value. For investments, the District categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs.

Capital Assets

Capital assets purchased or acquired with an original cost of \$5,000 or more, or more are reported at historical cost or estimated historical cost. Contributed assets are reported at acquisition value as of the date received. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred.

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. General capital assets are long-lived assets of the District as a whole. When purchased, such assets are recorded as expenditures in the governmental funds and capitalized. Infrastructure such as streets, traffic signals and signs are capitalized. The valuation basis for general capital assets are historical cost, or where historical cost is not available, estimated historical cost based on replacement costs.

WILMETTE PUBLIC LIBRARY DISTRICT, ILLINOIS

Notes to the Financial Statements

June 30, 2024

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

ASSETS/DEFERRED OUTFLOWS, LIABILITIES/DEFERRED INFLOWS, AND NET POSITION OR EQUITY - Continued

Capital Assets - Continued

Depreciation on all assets is computed and recorded using the straight-line method of depreciation over the following estimated useful lives:

Building and Improvements	10 - 40 Years
Furniture and Equipment	5 - 40 Years
Library Materials	7 Years

Net Position

In the government-wide financial statements, equity is classified as net position and displayed in three components:

Investment in Capital Assets - Consists of capital assets, including restricted capital assets, net of accumulated depreciation, and reduced by the outstanding balances of any bonds, mortgages, notes or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.

Restricted - Consists of net position with constraints placed on the use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.

Unrestricted - All other net position balances that do not meet the definition of “restricted” or “net investment in capital assets.”

The District considers restricted amounts to have been spent when an expenditure is incurred for purposes for which both restricted and unrestricted fund position is available.

Use of Estimates

The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from those estimates.

WILMETTE PUBLIC LIBRARY DISTRICT, ILLINOIS

Notes to the Financial Statements

June 30, 2024

NOTE 2 - STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

BUDGETARY INFORMATION

The District follows these procedures in establishing the budgetary data reflected in the financial statements:

- The Board of Trustees prepares a Combined Annual Budget and Appropriation Ordinance for all funds, except for the Special Reserve Fund.
- Budget hearings are conducted.
- The budget is legally enacted through passage of an ordinance.
- The budget may be amended by the Board of Trustees. No supplemental appropriations were adopted by the Board of Trustees in the current fiscal year.
- Budgets are adopted on the cash basis.
- The level of control (level at which expenditures/expenses may not exceed appropriations) is the fund level. All appropriations lapse at year end.

EXCESS OF ACTUAL EXPENDITURES OVER BUDGET IN INDIVIDUAL FUNDS

The following funds had an excess of actual expenditures, over budget as of the date of this report:

Fund	Excess
Special Reserve	\$ 208,047
Retirement	426,828
Audit	9,100
Liability Insurance	71,431

NOTE 3 - DETAIL NOTES ON ALL FUNDS

DEPOSITS AND INVESTMENTS

It is the policy of the District to invest its funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the District and conforming to all state and local statutes governing the investment of public funds, using the "prudent person" standard for managing the overall portfolio.

The Illinois Funds is an investment pool managed by the Illinois Public Treasurer's Office which allows governments within the State to pool their funds for investment purposes. Illinois Funds is not registered with the SEC as an investment company. Investments in Illinois Funds are valued at the share price, which is the price for which the investment could be sold.

Deposits. At year-end, the carrying amount of the District's deposits totaled \$11,675,683 and the bank balances totaled \$11,782,359.

WILMETTE PUBLIC LIBRARY DISTRICT, ILLINOIS

Notes to the Financial Statements

June 30, 2024

NOTE 3 - DETAIL NOTES ON ALL FUNDS - Continued

DEPOSITS AND INVESTMENTS - Continued

Investments. At year-end, the District has the following investments and maturities:

Investment Type	Fair Value	Investment Maturities (in Years)			
		Less Than 1	1-5	6-10	More Than 10
U.S. Treasury Securities	\$ 741,331	493,226	248,105	—	—
Illinois Funds	168,815	168,815	—	—	—
IPRIME	293,150	293,150	—	—	—
Totals	1,203,296	955,191	248,105	—	—

The District has the following recurring fair value measurements as of year-end:

- U.S. Treasury Securities of \$741,331 are valued using quoted market prices (Level 1 inputs)
- Illinois Funds of \$168,815 are measured at the net asset value (NAV) per share as determined by the pool
- IPRIME of \$293,150 are measured at the net asset value (NAV) per share as determined by the pool

Interest Rate Risk. Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The District's investment policy states they will attempt to match its investments with anticipated cash flows requirements. Unless matched to a specific cash flow, the District will not directly invest in securities maturing more than five years from the date of purchase. Any investment purchased with a maturity longer than four years must be supported with written documentation explaining the reason for the purchase and must be supported with written documentation explaining the reason for the purchase and must be specifically approved by the District Board. The District's investments in the Illinois Funds and IPRIME have average maturities of less than one year.

Custodial Credit Risk. Custodial credit risk for deposits with financial institutions is the risk that in the event of bank failure, the District deposits may not be returned to it. To guard against credit risk for deposits with financial institutions, the District's investment policy requires that deposits with financial institutions in excess of FDIC be collateralized with collateral held by an independent third party in the name of the District.

For an investment, this is the risk that, in the event of the failure of the counterparty, the District will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. At June 30, 2024, the District's investment in the Illinois Funds is not subject to custodial credit risk.

Concentration of Credit Risk. This is the risk of loss attributed to the magnitude of the District's investment in a single issuer. The District does not have an investment policy that addresses concentration of credit risk. At year-end, the District does not have any investments over 5 percent of the total cash and investment portfolio (other than investments issued or explicitly guaranteed by the U.S. government and investments in mutual funds, external investment pools, and other pooled investments).

Credit Risk. Concentration of credit risk is the risk that the District has too high a percentage of their investments invested in one type of investment. The District investment policy does not require diversification of investment to avoid. At year-end, the District's investment in the Illinois Funds was rated AAAffm by Fitch and IPRIME was rated AAAM by Standard & Poor's.

WILMETTE PUBLIC LIBRARY DISTRICT, ILLINOIS

Notes to the Financial Statements

June 30, 2024

NOTE 3 - DETAIL NOTES ON ALL FUNDS - Continued

PROPERTY TAXES

Property taxes for 2023 attach as an enforceable lien on January 1, on property values assessed as of the same date. Taxes are levied by December of the subsequent fiscal year (by passage of a Tax Levy Ordinance). Tax bills are prepared by County Collector and are payable in two installments, on or about March 1, and September 1. The County collects such taxes and remits them periodically. The allowance for uncollectible taxes has been stated at 1% of the tax levy, to reflect actual collection experience.

CAPITAL ASSETS

The following is a summary of capital asset activity for the fiscal year ended June 30, 2024:

	Beginning Balances	Increases	Decreases	Ending Balances
Nondepreciable Capital Assets				
Land	\$ 51,384	—	—	51,384
Depreciable Capital Assets				
Building and Improvements	15,354,839	151,800	—	15,506,639
Furniture and Equipment	742,757	—	—	742,757
Library Materials	2,342,999	440,913	209,197	2,574,715
	18,440,595	592,713	209,197	18,824,111
Less Accumulated Depreciation				
Building and Improvements	7,592,332	473,831	—	8,066,163
Furniture and Equipment	449,984	20,005	—	469,989
Library Materials	1,174,419	367,816	209,197	1,333,038
	9,216,735	861,652	209,197	9,869,190
Total Net Depreciable Capital Assets	9,223,860	(268,939)	—	8,954,921
Total Net Capital Assets	9,275,244	(268,939)	—	9,006,305

Depreciation expense of \$861,652 was charged to the culture and recreation function.

WILMETTE PUBLIC LIBRARY DISTRICT, ILLINOIS

Notes to the Financial Statements

June 30, 2024

NOTE 3 - DETAIL NOTES ON ALL FUNDS - Continued

FUND BALANCE CLASSIFICATIONS

In the governmental funds financial statements, the District considers restricted amounts to have been spent when an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available. The District first utilizes committed, then assigned and then unassigned fund balance when an expenditure is incurred for purposes for which all three unrestricted fund balances are available.

The following is a schedule of fund balance classifications for the governmental funds as of the date of this report:

	General	Special Reserve	Nonmajor	Totals
Fund Balances				
Restricted				
Audit	\$ —	—	9,557	9,557
Liability Insurance	—	—	22,596	22,596
Retirement	—	—	521,012	521,012
Specific Programs	155,158	—	—	155,158
Capital Improvements	—	5,862,733	—	5,862,733
	155,158	5,862,733	553,165	6,571,056
Unassigned	6,305,741	—	—	6,305,741
Total Fund Balances	6,460,899	5,862,733	553,165	12,876,797

Nonspendable Fund Balance. Consists of resources that cannot be spent because they are either: a) not in a spendable form; or b) legally or contractually required to be maintained intact.

Restricted Fund Balance. Consists of resources that are restricted to specific purposes, that is, when constraints placed on the use of resources are either: a) externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or b) imposed by law through constitutional provisions or enabling legislation.

Committed Fund Balance. Consists of resources constrained (issuance of an ordinance) to specific purposes by the government itself, using its highest level of decision-making authority, the Board of Trustees; to be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest-level action to remove or change the constraint.

Assigned Fund Balance. Consists of amounts that are constrained by the Board of Trustees' intent to be used for specific purposes but are neither restricted nor committed. Intent is expressed by a) the Board of Trustees itself or b) a body or official to which the Board of Trustees has delegated the authority to assign amounts to be used for specific purposes. The District's highest level of decision-making authority is the Board of Trustees, who is authorized to assign amounts to a specific purpose.

WILMETTE PUBLIC LIBRARY DISTRICT, ILLINOIS

Notes to the Financial Statements

June 30, 2024

NOTE 3 - DETAIL NOTES ON ALL FUNDS - Continued

FUND BALANCE CLASSIFICATIONS - Continued

Unassigned Fund Balance. Consists of residual net resources of a fund that has not been restricted, committed, or assigned within the General Fund and deficit fund balances of other governmental funds.

NOTE 4 - OTHER INFORMATION

RISK MANAGEMENT

The District is exposed to various risks of loss including, but not limited to, general liability, property casualty, workers' compensation, illnesses of employees and public officials' liability. These risks are covered by commercial insurance purchased from independent third parties. Settled claims from these risks have not exceeded commercial insurance coverage in the fiscal year or prior two years.

CONTINGENT LIABILITIES

Litigation

From time to time, the District is party to various pending claims and legal proceedings with respect to employment, civil rights, property taxes and other matters. Although the outcome of such matters cannot be forecasted with certainty, it is the opinion of management and the District attorney that the likelihood is remote that any such claims or proceedings will have a material adverse effect on the District's financial position or results of operations.

Grants

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the District expects such amounts, if any, to be immaterial.

JOINTLY GOVERNED ORGANIZATION

The District participates in Cooperative Computer Services (CCS). CCS is an intergovernmental entity formed by library members of the North Suburban Library System and exists to administer a jointly owned integrated library automation system. CCS's governing board is comprised of one member from each participating library. No participant has any obligation, entitlement or residual interest in CCS. In order to terminate membership in CCS, member libraries must provide one-year notice of termination. The District's expenditures to CCS for the year ended June 30, 2024 were \$68,957.

KENILWORTH CONTRACT

The Kenilworth Public Library District entered into a contract with the District and the Winnetka-Northfield Public Library District to pay for services provided to Kenilworth District residents. The amounts to be paid are based on an agreed-upon amount, adjusted for inflation, divided between the two libraries based on their proportion of circulation.

Notes to the Financial Statements

June 30, 2024

NOTE 4 - OTHER INFORMATION - Continued

EMPLOYEE RETIREMENT SYSTEM - DEFINED BENEFIT PENSION PLAN

Illinois Municipal Retirement Fund (IMRF)

The District contributes to the Illinois Municipal Retirement Fund (IMRF), a defined benefit agent multiple-employer public employee retirement system that acts as a common investment and administrative agent for local governments and school districts in Illinois. IMRF issues a publicly available financial report that includes financial statements and required supplementary information for the plan as a whole, but not by individual employer. That report may be obtained online at www.imrf.org. The benefits, benefit levels, employee contributions, and employer contributions are governed by Illinois Compiled Statutes (ILCS) and can only be amended by the Illinois General Assembly.

Plan Descriptions

Plan Administration. All hired in positions that meet or exceed the prescribed annual hourly standard must be enrolled in IMRF as participating members. The plan is accounted for on the economic resources measurement focus and the accrual basis of accounting. Employer and employee contributions are recognized when earned in the year that the contributions are required, benefits and refunds are recognized as an expense and liability when due and payable.

Benefits Provided. IMRF has three benefit plans. The vast majority of IMRF members participate in the Regular Plan (RP). The Sheriff's Law Enforcement Personnel (SLEP) plan is for sheriffs, deputy sheriffs, and selected police chiefs. Counties could adopt the Elected County Official (ECO) plan for officials elected prior to August 8, 2011 (the ECO plan was closed to new participants after that date).

All three IMRF benefit plans have two tiers. Employees hired *before* January 1, 2011, are eligible for Tier 1 benefits. Tier 1 employees are vested for pension benefits when they have at least eight years of qualifying service credit. Tier 1 employees who retire at age 55 (at reduced benefits) or after age 60 (at full benefits) with eight years of service are entitled to an annual retirement benefit, payable monthly for life, in an amount equal to 1-2/3% of the final rate of earnings for the first 15 years of service credit, plus 2% for each year of service credit after 15 years to a maximum of 75% of their final rate of earnings. Final rate of earnings is the highest total earnings during any consecutive 48 months within the last 10 years of service, divided by 48. Under Tier 1, the pension is increased by 3% of the original amount on January 1 every year after retirement.

Employees hired *on or after* January 1, 2011, are eligible for Tier 2 benefits. For Tier 2 employees, pension benefits vest after ten years of service. Participating employees who retire at age 62 (at reduced benefits) or after age 67 (at full benefits) with ten years of service are entitled to an annual retirement benefit, payable monthly for life, in an amount equal to 1-2/3% of the final rate of earnings for the first 15 years of service credit, plus 2% for each year of service credit after 15 years to a maximum of 75% of their final rate of earnings. Final rate of earnings is the highest total earnings during any 96 consecutive months within the last 10 years of service, divided by 96. Under Tier 2, the pension is increased on January 1 every year after retirement, upon reaching age 67, by the *lesser* of:

- 3% of the original pension amount, or
- 1/2 of the increase in the Consumer Price Index of the original pension amount.

WILMETTE PUBLIC LIBRARY DISTRICT, ILLINOIS

Notes to the Financial Statements

June 30, 2024

NOTE 4 - OTHER INFORMATION - Continued

EMPLOYEE RETIREMENT SYSTEM - DEFINED BENEFIT PENSION PLAN - Continued

Illinois Municipal Retirement Fund (IMRF) - Continued

Plan Descriptions - Continued

Plan Membership. As of December 31, 2023, the measurement date, the following employees were covered by the benefit terms:

Inactive Plan Members Currently Receiving Benefits	59
Inactive Plan Members Entitled to but not yet Receiving Benefits	22
Active Plan Members	<u>53</u>
Total	<u>134</u>

Contributions. As set by statute, the District's Regular Plan Members are required to contribute 4.5% of their annual covered salary. The statute requires employers to contribute the amount necessary, in addition to member contributions, to finance the retirement coverage of its own employees. For the year-ended June 30, 2024, the District's contribution was 6.94% of covered payroll.

Net Pension Liability. The District's net pension liability was measured as of December 31, 2023. The total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date.

Actuarial Assumptions. The total pension liability was determined by an actuarial valuation performed, as of December 31, 2023, using the following actuarial methods and assumptions:

Actuarial Cost Method	Entry Age Normal
Asset Valuation Method	Fair Value
Actuarial Assumptions	
Interest Rate	7.25%
Salary Increases	2.85% to 13.75%
Cost of Living Adjustments	2.75%
Inflation	2.25%

WILMETTE PUBLIC LIBRARY DISTRICT, ILLINOIS

Notes to the Financial Statements

June 30, 2024

NOTE 4 - OTHER INFORMATION - Continued

EMPLOYEE RETIREMENT SYSTEM - DEFINED BENEFIT PENSION PLAN - Continued

Illinois Municipal Retirement Fund (IMRF) - Continued

Plan Descriptions - Continued

Actuarial Assumptions - Continued. For non-disabled retirees, the Pub-2010, Amount-Weighted, below-median income, General, Retiree, Male (adjusted 108.0%) and Female (adjusted 106.4%) tables, and future mortality improvements projected using scale MP-2021. For disabled retirees, the Pub-2010, Amount-Weighted, below-median income, General, Disabled Retiree, Male and Female (both unadjusted) tables, and future mortality improvements projected using scale MP-2021. For active members, the Pub-2010, Amount-Weighted, below-median income, General, Employee, Male and Female (both unadjusted) tables, and future mortality improvements projected using scale MP-2021.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense, and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return to the target asset allocation percentage and adding expected inflation. The target allocation and best estimates of geometric real rates of return for each major asset class are summarized in the following table.

Asset Class	Target	Long-Term Expected Real Rate of Return
Fixed Income	24.50%	4.75%
Domestic Equities	34.50%	5.00%
International Equities	18.00%	6.35%
Real Estate	10.50%	6.30%
Blended	11.50%	6.05% - 8.65%
Cash and Cash Equivalents	1.00%	3.80%

Discount Rate

The discount rate used to measure the total pension liability was 7.25%, the same as the prior valuation. The projection of cash flows used to determine the discount rate assumed that member contributions will be made at the current contribution rate and that District contributions will be made at rates equal to the difference between the actuarially determined contribution rates and the member rate. Based on those assumptions, the Fund's fiduciary net position was projected to be available to make all project future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all period of projected benefit payments to determine the total pension liability.

WILMETTE PUBLIC LIBRARY DISTRICT, ILLINOIS**Notes to the Financial Statements****June 30, 2024****NOTE 4 - OTHER INFORMATION - Continued****EMPLOYEE RETIREMENT SYSTEM - DEFINED BENEFIT PENSION PLAN - Continued****Illinois Municipal Retirement Fund (IMRF) - Continued****Discount Rate Sensitivity**

The following is a sensitivity analysis of the net pension liability/(asset) to changes in the discount rate. The table below presents the net pension liability/(asset) of the District calculated using the discount rate as well as what the District's net pension liability/(asset) would be if it were calculated using a discount rate that is one percentage point lower or one percentage point higher than the current rate:

	1% Decrease (6.25%)	Current Discount Rate (7.25%)	1% Increase (8.25%)
Net Pension Liability/(Asset)	\$ 2,355,381	869,543	(361,588)

Changes in the Net Pension Liability

	Total Pension Liability (A)	Plan Fiduciary Net Position (B)	Net Pension Liability (A) - (B)
Balances at December 31, 2022	\$ 15,774,631	13,978,576	1,796,055
Changes for the Year:			
Service Cost	265,364	—	265,364
Interest	1,101,583	—	1,101,583
Changes of Benefit Terms	—	—	—
Difference Between Expected and Actual Experience of the Total Pension Liability	(149,145)	—	(149,145)
Changes of Assumptions	(36,847)	—	(36,847)
Contributions - Employer	—	193,279	(193,279)
Contributions - Employees	—	130,645	(130,645)
Net Investment Income	—	1,591,691	(1,591,691)
Benefit Payments, Including Refunds of Employee Contributions	(1,426,126)	(1,426,126)	—
Other (Net Transfer)	—	191,852	(191,852)
Net Changes	(245,171)	681,341	(926,512)
Balances at December 31, 2023	15,529,460	14,659,917	869,543

WILMETTE PUBLIC LIBRARY DISTRICT, ILLINOIS**Notes to the Financial Statements****June 30, 2024****NOTE 4 - OTHER INFORMATION - Continued****EMPLOYEE RETIREMENT SYSTEM - DEFINED BENEFIT PENSION PLAN - Continued****Illinois Municipal Retirement Fund (IMRF) - Continued****Pension Expense, Deferred Outflows of Resources, and Deferred Inflows of Resources Related to Pensions**

For the year ended June 30, 2024, the District recognized pension expense of \$187,063 on a cash basis. At June 30, 2024, the District reported deferred outflows or resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources	Totals
Difference Between Expected and Actual Experience	\$ 287,756	(111,718)	176,038
Change in Assumptions	—	(27,601)	(27,601)
Net Difference Between Projected and Actual			
Earnings on Pension Plan Investments	830,897	—	830,897
Total Expense to be Recognized in Future Periods	1,118,653	(139,319)	979,334
Pension Contributions Made Subsequent to the Measurement Date	90,720	—	90,720
Total Deferred Amounts Related to IMRF	1,209,373	(139,319)	1,070,054

\$90,720 reported as deferred outflows of resources related to pension resulting from employer contributions subsequent to the measurement date and would be recognized as a reduction of the net pension liability in the reporting year ended June 30, 2025, under GAAP basis. Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense in future periods as follows:

Fiscal Year	Net Deferred Outflows/ (Inflows) of Resources
2025	\$ 210,318
2026	345,604
2027	545,660
2028	(122,248)
2029	—
Thereafter	—
Total	979,334

WILMETTE PUBLIC LIBRARY DISTRICT, ILLINOIS

Notes to the Financial Statements

June 30, 2024

NOTE 4 - OTHER INFORMATION - Continued

OTHER POST-EMPLOYMENT BENEFITS

The District has evaluated its potential other post-employment benefits liability. Former employees who choose to retain their rights to health insurance through the District are required to pay 100% of the current premium. However, there is minimal participation. As the District provides no explicit benefit, and there is minimal participation, there is no material implicit subsidy to calculate in accordance with GASB Statement No. 75, Accounting and Financial Reporting for Post-Employment Benefits Other Than Pensions. Therefore, the District has not recorded a liability as of June 30, 2024.

OTHER SUPPLEMENTARY INFORMATION

Other supplementary information includes financial statements and schedules not required by the GASB, nor a part of the basic financial statements, but are presented for purposes of additional analysis.

Such schedules include:

- Schedule Employer Contributions
Illinois Municipal Retirement Fund
- Schedule of Changes in the Employer's Net Pension Liability/(Asset)
Illinois Municipal Retirement Fund
- Budgetary Comparison Schedules
General Fund
Retirement - Special Revenue Fund
Audit - Special Revenue Fund
Liability - Special Revenue Fund

INDIVIDUAL FUND DESCRIPTIONS

GENERAL FUND

The General Fund is used to account for all financial resources except those required to be accounted for in another fund.

SPECIAL REVENUE FUNDS

The Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than fiduciary funds or capital projects funds) that are legally restricted to expenditure for specified purposes.

Retirement Fund

The Retirement Fund is used to account for the District's participation in the Illinois Municipal Retirement Fund. Financing is provided by a specific annual property tax levy.

Audit Fund

The Audit Fund is used to account for the expenses related to the District's annual audit. Financing is provided by a specific annual tax levy.

Liability Insurance Fund

The Liability Insurance Fund is used to account for the operations of the District's insurance and risk management activities. Financing is provided by a specific annual levy.

CAPITAL PROJECTS FUND

Special Reserve Fund

The Special Reserve Fund is used to account for financial resources used for the acquisition or construction of major capital assets.

WILMETTE PUBLIC LIBRARY DISTRICT, ILLINOIS

Illinois Municipal Retirement Fund Schedule of Employer Contributions June 30, 2024

Fiscal Year	Actuarially Determined Contribution	Contributions in Relation to the Actuarially Determined Contribution	Contribution Excess/ (Deficiency)	Covered Payroll	Contributions as a Percentage of Covered Payroll
2016	\$ 244,487	\$ 244,487	\$ —	\$ 1,980,561	12.34%
2017	248,140	248,140	—	2,064,161	12.02%
2018	242,530	242,530	—	2,044,912	11.86%
2019	242,018	242,018	—	2,146,702	11.27%
2020	249,946	249,946	—	2,431,018	10.28%
2021	250,131	250,131	—	2,449,107	10.21%
2022	229,955	229,955	—	2,554,133	9.00%
2023	226,355	226,355	—	2,977,792	7.60%
2024	187,063	187,063	—	2,696,742	6.94%

Notes to the Required Supplementary Information:

Actuarial Cost Method	Aggregate Entry Age Normal
Amortization Method	Level % Pay (Closed)
Remaining Amortization Period	20 Years
Asset Valuation Method	5-Year Smoothed Fair Value
Inflation	2.25%
Salary Increases	2.75% to 13.75%, Including Inflation
Investment Rate of Return	7.25%
Retirement Age	Experience-based table of rates that are specific to the type of eligibility condition. Last updated for the 2020 valuation pursuant to an experience study of the period 2017-2019.
Mortality	For non-disabled retirees, the Pub-2010, Amount-Weighted, below-median income, General, Retiree, Male (adjusted 106%) and Female (adjusted 105%) tables, and future mortality improvements projected using scale MP-2020. For disabled retirees, the Pub-2010, Amount-Weighted, below-median income, General, Disabled Retiree, Male and Female (both unadjusted) tables, and future mortality improvements projected using scale MP-2020. For active members, the Pub-2010, Amount-Weighted, below-median income, General, Employee, Male and Female (both unadjusted) tables, and future mortality improvements projected using scale MP-2020.

Note: This schedule is intended to show information for ten years. Information for additional years will be displayed as it becomes available.

WILMETTE PUBLIC LIBRARY DISTRICT, ILLINOIS

Illinois Municipal Retirement Fund

Schedule of Changes in the Employer's Net Pension Liability/(Asset)

June 30, 2024

	12/31/2014	12/31/2015	12/31/2016
Total Pension Liability			
Service Cost	\$ 221,975	223,722	224,722
Interest	789,283	864,059	881,555
Changes in Benefit Terms	—	—	—
Difference Between Expected and Actual Experience	10,152	(198,907)	96,893
Change of Assumptions	653,312	12,088	(37,758)
Benefit Payments, Including Refunds of Member Contributions	(645,909)	(649,641)	(653,929)
Net Change in Total Pension Liability	1,028,813	251,321	511,483
Total Pension Liability - Beginning	10,735,741	11,764,554	12,015,875
Total Pension Liability - Ending	11,764,554	12,015,875	12,527,358
Plan Fiduciary Net Position			
Contributions - Employer	\$ 245,788	238,069	254,528
Contributions - Members	100,484	90,708	109,923
Net Investment Income	630,484	53,037	730,139
Benefit Payments, Including Refunds of Member Contributions	(645,909)	(649,641)	(653,929)
Other (Net Transfer)	(48,545)	94,607	112,377
Net Change in Plan Fiduciary Net Position	282,302	(173,220)	553,038
Plan Net Position - Beginning	10,485,629	10,767,931	10,594,711
Plan Net Position - Ending	10,767,931	10,594,711	11,147,749
Employer's Net Pension Liability/(Asset)	\$ 996,623	1,421,164	1,379,609
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	91.53%	88.17%	88.99%
Covered Payroll	\$ 1,958,000	1,997,222	2,076,076
Employer's Net Pension Liability/(Asset) as a Percentage of Covered Payroll	50.90%	71.16%	66.45%

Changes of Assumptions. Changes in assumptions related to the discount rate were made in 2014 through 2018 and 2020. Changes in assumptions related to the demographics were made in 2014, 2017 and 2023.

12/31/2017	12/31/2018	12/31/2019	12/31/2020	12/31/2021	12/31/2022	12/31/2023
230,400	217,813	254,628	262,000	235,777	237,106	265,364
920,306	928,618	978,392	987,045	1,040,179	1,061,408	1,101,583
—	—	—	—	—	—	—
194,285	429,170	(239,477)	727,200	159,794	541,646	(149,145)
(458,226)	320,570	—	(199,117)	—	—	(36,847)
(743,635)	(795,646)	(806,530)	(949,227)	(1,113,038)	(1,174,168)	(1,426,126)
143,130	1,100,525	187,013	827,901	322,712	665,992	(245,171)
12,527,358	12,670,488	13,771,013	13,958,026	14,785,927	15,108,639	15,774,631
12,670,488	13,771,013	13,958,026	14,785,927	15,108,639	15,774,631	15,529,460
234,556	263,835	222,883	289,384	225,498	242,394	193,279
92,996	104,237	113,037	119,077	110,002	125,874	130,645
2,002,380	(746,583)	2,270,491	1,918,887	2,647,073	(2,362,694)	1,591,691
(743,635)	(795,646)	(806,530)	(949,227)	(1,113,038)	(1,174,168)	(1,426,126)
(122,208)	299,478	100,711	89,440	(27,509)	199,832	191,852
1,464,089	(874,679)	1,900,592	1,467,561	1,842,026	(2,968,762)	681,341
11,147,749	12,611,838	11,737,159	13,637,751	15,105,312	16,947,338	13,978,576
12,611,838	11,737,159	13,637,751	15,105,312	16,947,338	13,978,576	14,659,917
58,650	2,033,854	320,275	(319,385)	(1,838,699)	1,796,055	869,543
99.54%	85.23%	97.71%	102.16%	112.17%	88.61%	94.40%
2,066,571	2,316,376	2,501,501	2,637,959	2,436,608	2,789,347	2,903,213
2.84%	87.80%	12.80%	(12.11%)	(75.46%)	64.39%	29.95%

WILMETTE PUBLIC LIBRARY, ILLINOIS**General Fund****Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual - Modified Cash Basis****For the Fiscal Year Ended June 30, 2024****(with Comparative Information for the Fiscal Year Ended June 30, 2023)**

	2024		2023
	Original and Final Budget	Actual	Actual
Revenues			
Property Taxes	\$ 5,300,000	5,494,774	4,986,160
Intergovernmental			
Replacement Taxes	130,000	113,987	173,058
Grant	41,565	48,230	49,761
Kenilworth Library Services Contract	198,000	206,423	177,050
Interest	130,000	292,860	163,117
Fines and Fees	8,500	12,410	10,527
Friends Donations	—	22,412	16,335
Miscellaneous	53,000	23,829	25,637
Total Revenue	5,861,065	6,214,925	5,601,645
Expenditures			
Culture and Recreation			
Personnel Services	4,371,647	4,306,309	4,269,638
Patron Materials/Services	1,275,500	1,263,508	1,226,983
Operation	751,100	669,334	720,508
Total Expenditures	6,398,247	6,239,151	6,217,129
Excess (Deficiency) of Revenues Over (Under) Expenditures	(537,182)	(24,226)	(615,484)
Other Financing (Uses)			
Transfers Out	—	—	(10,000)
Net Change in Fund Balance	<u>(537,182)</u>	(24,226)	(625,484)
Fund Balance - Beginning		6,485,125	7,110,609
Fund Balance - Ending		<u>6,460,899</u>	<u>6,485,125</u>

WILMETTE PUBLIC LIBRARY DISTRICT, ILLINOIS**General Fund****Scheduling of Expenditures - Budget and Actual - Modified Cash Basis****For the Fiscal Year Ended June 30, 2024****(with Comparative Information for the Fiscal Year Ended June 30, 2023)**

	2024		2023
	Original and Final Budget	Actual	Actual
Culture and Recreation			
Personnel Services			
Salaries			
Librarian	\$ 1,695,550	1,578,780	1,585,983
Non-Librarian	1,662,052	1,790,003	1,709,146
Custodial	225,045	162,106	191,505
Professional Memberships	8,000	8,263	7,098
Registrations	10,000	7,877	10,036
Travel - Mileage	18,000	12,168	11,876
Staff Development	25,000	18,089	19,945
Insurance	728,000	729,023	734,049
Total Personnel Services	4,371,647	4,306,309	4,269,638
Patron Materials/Services			
Books and Continuations	307,000	306,719	308,117
Audio Visual Materials	90,000	91,417	88,203
Periodicals	40,000	42,777	44,801
Electronic Resources	687,000	514,996	499,362
Computer Software	—	12,541	16,878
Electronic Service Providers	—	150,988	152,337
Programming	70,000	70,260	56,428
Friends Purchases	26,500	25,185	21,332
Web Design	—	—	1,200
Newsletter	35,000	32,252	25,460
Promotion	10,000	7,403	5,955
Rutherford Trust Expenditures	10,000	8,970	6,910
Total Patron Materials/Services	1,275,500	1,263,508	1,226,983
Operation			
Accounting	14,000	14,167	13,835
Professional Fees	25,000	11,159	11,336
Legal Fees	—	6,913	2,929
Bank and Other Fees	—	5,289	13,821
Library Supplies	30,000	27,780	25,009

WILMETTE PUBLIC LIBRARY DISTRICT, ILLINOIS**General Fund****Scheduling of Expenditures - Budget and Actual - Modified Cash Basis - Continued****For the Fiscal Year Ended June 30, 2024****(with Comparative Information for the Fiscal Year Ended June 30, 2023)**

	2024		2023
	Original and Final Budget	Actual	Actual
Culture and Recreation - Continued			
Operation - Continued			
Office Supplies	\$ 25,000	22,772	20,251
Copiers	28,000	20,910	28,380
Printing	1,000	179	445
Postage and Shipping	8,000	8,606	7,023
Telephone	12,000	11,738	10,565
Equipment/Furniture/Computers	165,000	67,115	108,199
Equipment/Computer/Maintenance	95,000	163,142	145,752
Building Improvement	35,000	32,725	34,815
Building Supplies	40,000	36,510	38,451
Building Maintenance	75,000	61,638	81,229
Building Maintenance Contracts	110,000	110,659	107,364
Grounds Maintenance	35,000	32,201	32,853
Parking Lot Rental	13,000	11,400	11,400
Utilities	25,000	21,732	23,143
Vehicle Maintenance	4,000	2,512	3,445
Miscellaneous	11,100	187	263
Total Operation	751,100	669,334	720,508
Total Expenditures	6,398,247	6,239,151	6,217,129

WILMETTE PUBLIC LIBRARY DISTRICT, ILLINOIS**Nonmajor Governmental - Special Revenue Funds****Combining Balance Sheet - Modified Cash Basis****June 30, 2024**

	Retirement	Audit	Liability Insurance	Total
ASSETS				
Cash and Investments	\$ 521,012	9,557	22,596	553,165
LIABILITIES				
None	—	—	—	—
FUND BALANCES				
Restricted				
Audit	—	9,557	—	9,557
Liability Insurance	—	—	22,596	22,596
Retirement	521,012	—	—	521,012
Total Fund Balances	521,012	9,557	22,596	553,165
Total Liabilities and Fund Balances	521,012	9,557	22,596	553,165

WILMETTE PUBLIC LIBRARY, ILLINOIS**Nonmajor Governmental - Special Revenue Funds****Combining Statement of Revenues, Expenditures and Changes in Fund Balances - Modified Cash Basis
For the Fiscal Year Ended June 30, 2024**

	Retirement	Audit	Liability Insurance	Total
Revenues				
Property Taxes	\$ 487,272	10,368	93,308	590,948
Interest	15,700	—	—	15,700
Total Revenues	502,972	10,368	93,308	606,648
Expenditures				
Culture and Recreation				
Fringe Benefits				
IMRF/FICA	426,828	—	—	426,828
Liability Insurance	—	—	61,373	61,373
Unemployment Insurance	—	—	10,058	10,058
Audit	—	9,100	—	9,100
Total Expenditures	426,828	9,100	71,431	507,359
Net Change in Fund Balances	76,144	1,268	21,877	99,289
Fund Balances - Beginning	444,868	8,289	719	453,876
Fund Balances - Ending	521,012	9,557	22,596	553,165

WILMETTE PUBLIC LIBRARY, ILLINOIS

Retirement - Special Revenue Fund

Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual - Modified Cash Basis

For the Fiscal Year Ended June 30, 2024

(with Comparative Information for the Fiscal Year Ended June 30, 2023)

	2024		2023
	Original and Final Budget	Actual	Actual
Revenues			
Property Taxes	\$ 470,000	487,272	510,432
Interest	—	15,700	11,845
Total Revenue	470,000	502,972	522,277
Expenditures			
Culture and Recreation			
Fringe Benefits			
IMRF/FICA	—	426,828	489,811
Net Change in Fund Balance	470,000	76,144	32,466
Fund Balance - Beginning		444,868	412,402
Fund Balance - Ending		521,012	444,868

WILMETTE PUBLIC LIBRARY DISTRICT, ILLINOIS

Audit - Special Revenue Fund

Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual - Modified Cash Basis

For the Fiscal Year Ended June 30, 2024

(with Comparative Information for the Fiscal Year Ended June 30, 2023)

	2024		2023
	Original and Final Budget	Actual	Actual
Revenues			
Property Taxes	\$ 11,000	10,368	10,209
Expenditures			
Culture and Recreation			
Audit	—	9,100	8,800
Net Change in Fund Balance	<u>11,000</u>	1,268	1,409
Fund Balance - Beginning		<u>8,289</u>	<u>6,880</u>
Fund Balance - Ending		<u>9,557</u>	<u>8,289</u>

WILMETTE PUBLIC LIBRARY DISTRICT, ILLINOIS**Liability Insurance - Special Revenue Fund****Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual - Modified Cash Basis****For the Fiscal Year Ended June 30, 2024****(with Comparative Information for the Fiscal Year Ended June 30, 2023)**

	2024		2023
	Original and Final Budget	Actual	Actual
Revenues			
Property Taxes	\$ 90,000	93,308	34,709
Expenditures			
Culture and Recreation			
Personnel Services			
Liability Insurance	—	61,373	43,074
Unemployment Insurance	—	10,058	20,561
Total Expenditures	—	71,431	63,635
Excess (Deficiency) of Revenues Over (Under) Expenditures	90,000	21,877	(28,926)
Other Financing Sources			
Transfers In	—	—	10,000
Net Change in Fund Balance	90,000	21,877	(18,926)
Fund Balance - Beginning		719	19,645
Fund Balance - Ending		22,596	719

SUPPLEMENTAL SCHEDULE

WILMETTE PUBLIC LIBRARY DISTRICT, ILLINOIS

**Property Tax Assessed Valuations, Rates, Extensions and Collections - Last Ten Tax Levy Years
June 30, 2024**

See Following Page

WILMETTE PUBLIC LIBRARY DISTRICT, ILLINOIS**Property Tax Assessed Valuations, Rates, Extensions and Collections - Last Ten Tax Levy Years
June 30, 2024**

Tax Levy Year	2014	2015	2016	2017
Assessed Valuations	\$ 1,583,111,678	1,540,264,790	1,922,332,036	1,961,313,130
Tax Rates:				
General	0.3487	0.3612	0.2920	0.2791
IMRF	0.0172	0.0128	0.0129	0.0126
FICA	0.0115	0.0166	0.0086	0.0079
Liability Insurance	0.0029	0.0030	0.0019	0.0018
Audit	0.0005	0.0006	0.0005	0.0050
Total Tax Rates	0.3808	0.3942	0.3159	0.3064
Tax Extensions:				
General	5,519,541	5,563,200	5,613,979	5,473,629
IMRF	271,920	197,760	247,200	247,200
FICA	181,280	255,440	164,800	154,500
Liability Insurance	46,350	46,350	36,050	35,149
Audit	8,549	8,549	9,270	9,038
Total Tax Extensions	6,027,640	6,071,299	6,071,299	5,919,516
Tax Collections	\$ 5,948,702	6,091,734	5,932,416	5,816,322
Percentage Collected	98.69%	100.34%	97.71%	98.26%

Property tax rates are per \$100 of assessed valuation.

The tax year 2023 levy will be received in fiscal year 2025.

2018	2019	2020	2021	2022	2023
1,900,968,654	2,062,021,187	2,066,495,782	1,912,953,962	2,370,160,512	2,412,377,707
0.2707	0.2440	0.2434	0.2662	0.2272	0.2383
0.0130	0.0137	0.0137	0.0148	0.0109	0.0101
0.0081	0.0112	0.0112	0.0121	0.0096	0.0085
0.0018	0.0017	0.0017	0.0018	0.0039	0.0042
0.0005	0.0005	0.0005	0.0005	0.0004	0.0005
0.2941	0.2711	0.2705	0.2954	0.2520	0.2616
5,145,212	5,030,779	5,030,779	5,091,115	5,385,382	5,749,606
247,200	283,250	283,250	283,250	257,500	243,080
154,500	231,750	231,750	231,750	226,600	206,000
35,149	35,020	35,020	35,020	92,700	100,940
9,038	10,300	10,300	10,300	10,300	11,330
5,591,099	5,591,099	5,591,099	5,651,435	5,972,482	6,310,956
5,538,543	5,501,780	5,550,344	5,541,470	6,085,722	—
99.06%	98.40%	99.27%	98.05%	101.90%	—%

WILMETTE PUBLIC LIBRARY
DISTRICT, ILLINOIS

MANAGEMENT LETTER



FOR THE FISCAL YEAR ENDED
JUNE 30, 2024

1242 Wilmette Avenue
Wilmette, IL 60091
Phone: 847.256.5025
www.wilmettelibrary.info



October 2, 2024

Member of the Board of Trustees
Wilmette Public Library District
Wilmette, Illinois

In planning and performing our audit of the financial statements of the Wilmette Public Library District (the District), Illinois, for the year ended June 30, 2024, we considered its internal control structure in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control structure.

We do not intend to imply that our audit failed to disclose commendable aspects of your system and structure. For your consideration, we herein submit our comments and suggestions which are designed to assist in effecting improvements in internal controls and procedures. Those less-significant matters, if any, which arose during the course of the audit, were reviewed with management as the audit field work progressed.

The accompanying comments and recommendations are intended solely for the information and use of the Board, Finance Manager and senior management of the Wilmette Public Library District, Illinois.

We will review the status of these comments during our next audit engagement. We have already discussed many of these comments and suggestions with various District personnel. We would be pleased to discuss our comments and suggestions in further detail with you at your convenience, to perform any additional study of these matters, or to review the procedures necessary to bring about desirable changes.

We commend the finance department for the well prepared audit package and we appreciate the courtesy and assistance given to us by the entire District staff.

Lauterbach & Amen, LLP

LAUTERBACH & AMEN, LLP

CURRENT RECOMMENDATIONS

1. **GASB STATEMENT NO. 102 CERTAIN RISK DISCLOSURES**

Comment

In December 2023, the Governmental Accounting Standards Board (GASB) issued Statement No. 102, *Certain Risk Disclosures*, which establishes the requirements for disclosing, in the notes to the financial statements, the risks related to a government's vulnerabilities due to certain concentrations or constraints that is essential to their analyses for making decisions or assessing accountability. Governments may be vulnerable to risks from certain concentrations or constraints that limit its ability to acquire resources or control spending. Concentration risk is a lack of diversity related to an aspect of a significant inflow of resources (revenues) or outflow of resources (expenses). Constraint risk is a limitation that is imposed by an external party or by formal action of a government's highest level of decision-making authority. GASB Statement No. 102, *Certain Risk Disclosures* is applicable to the District's financial statements for the year ended June 30, 2025.

Recommendation

Lauterbach & Amen, LLP will work directly with the District to review the new risk related criteria to determine the appropriate financial reporting disclosures for these activities under GASB Statement No. 102.

Management's Response

Management acknowledges this comment and, if applicable, will work to implement it when required by GASB.

2. **GASB STATEMENT NO. 103 FINANCIAL REPORTING MODEL IMPROVEMENTS**

Comment

In April 2024, the Governmental Accounting Standards Board (GASB) issued Statement No. 103, *Financial Reporting Model Improvements*, which establishes improvements to key components of the financial reporting model to enhance effectiveness in providing information that is essential for decision making and assessing a government's accountability. The Statement addresses application issues related to management's discussion and analysis, unusual or infrequent items, presentation of the proprietary fund statements of revenues, expenses, and changes in fund net position, major component unit information, and budgetary comparison information. GASB Statement No. 103, *Financial Reporting Model Improvements* is applicable to the District's financial statements for the year ended June 30, 2026.

Recommendation

Lauterbach & Amen, LLP will work directly with the District to review the disclosure criteria related to the statement to determine the appropriate financial reporting changes for these sections of the report, if applicable, under GASB Statement No. 103.

Management's Response

Management acknowledges this comment and, if applicable, will work to implement it when required by GASB.

CURRENT RECOMMENDATIONS - Continued

3. OUTSTANDING CHECKS

Comment

We noted that the District has several old outstanding checks included on the bank reconciliations. Upon further investigation, it was determined that these checks have been left outstanding past the deadline for remittance to the State as unclaimed property as well as outside of their Outstanding Check Policy.

Recommendation

We recommended that the District seek advice from the District's attorney to determine if and how they should be remitted to the State as unclaimed property as well as ensure that the District works to comply with their policy.

Management Response

Management acknowledges this comment and will work to correct it in the coming year.

PRIOR RECOMMENDATIONS

1. GASB STATEMENT NO. 100 ACCOUNTING CHANGES AND ERROR CORRECTIONS

Comment

In June 2022, the Governmental Accounting Standards Board (GASB) issued Statement No. 100, *Accounting Changes and Error Corrections*, which establishes accounting and financial reporting requirements for (a) accounting changes, and (b) the correction of an error in previously issued financial statements (error correction). Accounting changes are (a) changes in accounting principle, (b) changes in accounting estimates, or (c) changes to or within the financial reporting entity. Error corrections are (a) errors from mathematical mistakes, mistakes in the application of accounting principles, or oversight or misuse of facts that existed at the time the financial statements were issued, or (b) a change from (i) applying an accounting principle that is not generally accepted to transactions or other events that previously were significant to (ii) applying a generally accepted accounting principle to those transactions or other events is an error correction. GASB Statement No. 100 requires that (a) changes in accounting principal and error corrections are reported retroactively, (b) changes in accounting estimates are reported prospectively, and (c) changes to or within the financial reporting entity should be reported by adjusting the current reporting period's beginning net position, fund balance, or fund net position, as applicable, for the effect of the change as if the change occurred as of the beginning of the reporting period. GASB Statement No. 100, *Accounting Changes and Error Corrections* is applicable to the District's financial statements for the year ended June 30, 2024.

Recommendation

Lauterbach & Amen, LLP will work directly with the District to review any accounting changes or error corrections to determine the appropriate financial reporting for these activities under GASB Statement No. 100.

Status

This comment has been implemented and will not be repeated in the future.

2. GASB STATEMENT NO. 101 COMPENSATED ABSENCES

Comment

In June 2022, the Governmental Accounting Standards Board (GASB) issued Statement No. 101, *Compensated Absences*, which establishes standards of accounting and financial reporting for (a) compensated absences, and (b) associated salary-related payments, including certain defined contribution pensions and defined contribution other post-employment benefits (OPEB). The statement requires that a liability should be recognized for any type of leave that has not been used at year-end if (a) The leave is attributable to services already rendered, (b) the leave accumulates, and (c) the leave is more likely than not to be used for time off or otherwise paid in cash or settled through noncash means. Examples of leave that should be reviewed, and potentially measured under GASB Statement No. 101 are vacation leave, paid time off leave, holiday leave, and sick leave. Examples of leave that are excluded from GASB Statement No. 101 are parental leave, military leave, and jury duty leave. GASB Statement No. 101, *Compensated Absences* is applicable to the District's financial statements for the year ended June 30, 2025.

PRIOR RECOMMENDATIONS - Continued

2. GASB STATEMENT NO. 101 COMPENSATED ABSENCES - Continued

Recommendation

Lauterbach & Amen, LLP will work directly with the District to review the new compensated absences and associated salary-related payments, including certain defined contribution pensions and defined contribution other post-employment benefits criteria to determine the appropriate financial reporting for these activities under GASB Statement No. 101.

Status

This comment has not been implemented and will be repeated in the future.

Management's Response

Management acknowledges this comment and, if applicable, will work to implement it when required by GASB.