

Board meeting notices have been posted at Village Hall and the Metra Station. The agenda has been posted on the WPL legal bulletin board. The agenda and attachments are on the web and at the Reference Desk. WPL staff members and the President of the Friends of the Library have been notified of the meeting.

WILMETTE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES MEETING AGENDA
Tuesday, July 24, 2018 in the staff lounge

Budget & Appropriation Public Hearing 7:15 pm – 7:30 pm
Monthly WPL Monthly Board Meeting begins at 7:30 pm

All trustees are encouraged to attend the Budget & Appropriation Public Hearing.
The purpose of the hearing is to provide time for members of the public to comment on the Budget and Appropriation Ordinance prior to ratification.

Notice of the public hearing has been posted on the WPL legal bulletin board, the web, Metra Station and Village Hall, and published in the Chicago Sun Times.

- I. Call to Order and Roll Call.
- II. June Monthly Board Meeting Minutes. **Attachment 1**
- III. Presentation. None.
- IV. Public Comment.
- V. Treasurer's Report
 - A. Financial Reports for June. **Attachment 2**
 - B. Bills and Salaries for June. **Attachment 3**
- VI. Action Items.
 - A. Ordinance No. 2017/18-189, Combined Annual Budget and Appropriation Ordinance for Library Purposes for the Fiscal Year 2018-19 and Certificate of Estimate of Revenue. The ordinance was passed in tentative form at the June 2018 meeting of the Board. **Attachment 4**
- VII. Discussion Items.
 - A. Landscaping Project Update. Interim co-director Betty Giorgi will discuss. **Attachment 5**
 - B. Next Steps in the Director Search Project. The application deadline was July 15. **Attachment 6**
 - C. Consideration of an Additional Drop Box in the Fourth and Linden Transit Hub.
- VIII. Director's Report. Statistics and other information are included here. **Attachment 7**
- IX. Committee Reports.
 - A. ILA Representative. Trustee Barshis will review newsletter(s) dated June 20, July 2, July 10, July 13. **Attachment 8**
 - B. Finance Committee. A committee meeting will be scheduled to discuss and review the levy ordinance.
- X. Information Items.
 - A. Review of Board Minutes. Trustees Barshis and Johnson, members of the WPL Board Minutes Audit Committee, are required to review Board minutes of the previous fiscal year prior to the August Board meeting.
 - B. Summer hours at WPL will be in effect from Sunday, June 17 through Sunday, August 19. WPL will close at 5:00 pm on Sundays. The Library will return to regular evening hours on Sunday, August 26.

- C. On Wednesday and Thursday, July 18 and 19, the companies Deigan and Tropical Environmental cleared material from the crawl space in the south section of the lower level as part of the effort to resolve leaking issues that have caused wet carpeting in sections of non-fiction. The WPL Board approved proposals for this work at the June 19, 2018 meeting.
- D. The signage project has begun. WPL Facilities Dept. staff members have removed many of the current signs and repaired walls in anticipation of the installation of new signs. The WPL Board approved the Poblocki proposal for signage fabrication and installation at the Feb. 20, 2018 meeting.
- E. Traffic in Village Parking Lot. *No Through Traffic* signs have been posted at the Park Ave. entry to the lot and in the area facing the alley. We appreciate the work of Mike Boone, WPL Head of Human Resources, and Brigitte Berger, Director of Engineering & Public Works for the Village, for working on this project. The signs should assist in reducing car speed and using the parking lot as a through street.
- F. Library of Things Collection Update. Gayle Justman is working on cataloguing items for the collection; Sarah Rose is developing a mock-up of items that will be available in the collection; Betty Giorgi will purchase containers to be used for checkout of these items. Patsy de Vuono will determine storage spaces for these items.
- G. The ILA Annual Conference is Oct. 9-11 at the Peoria Civic Center, 201 SW Jefferson in Peoria, IL. Visit www.ila.org for more information.
- H. WPL Community Services staff member Jennifer Bartel and the book bike were featured on WGN. It's a great look at how much the community is enjoying seeing Professor Plum around town. Here is the link: <https://wgntv.com/2018/07/16/biking-librarians-bring-books-to-the-people/>
- I. Cooperative Projects
 - 1. On June 4, Ruth Bell visited four pre-school classes at Rose Hill Montessori to read stories about summer, talk about the Summer Reading Program at WPL and dance and sing with the students.
 - 2. During April 17 to April 26, Ruth Bell visited three camp groups of 3 and 4 year olds at the Tiny Tots Recreation Center to read stories about Outer Space and to start the camp's group summer reading challenge.
 - 3. On July 14, teen librarian Krista Hutley held a tiny food party program at the Warming House. The Warming House is a non-profit hang-out space for local teenagers dedicated to helping build a strong sense of community. Participants made and ate their tiny creations. The menu's theme was chosen in advance by teens on the Warming House Youth Board and the Library's Teen Advisory Board.

J. Communication. **Attachment 9**

XI. New Business / Old Business.

XII. Adjournment.