

WILMETTE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES MEETING MINUTES
Tuesday, August 21, 2018 at 7:30 pm in the Staff Lounge

PRESENT: Trustees Barshis, George, McDonald, O'Laughlin, Rodgers, Wolf

ABSENT: Johnson

VISITORS: Representatives of the League of Women Voters, *Beacon* reporter

- I. Call to Order and Roll Call. President O'Laughlin called the meeting to order at 7:33 pm.
- II. July Monthly Board Meeting Minutes. Trustee Wolf moved to approve the minutes of the July 2018 WPL Board meeting. Trustee Rodgers seconded the motion.
MOTION CARRIED BY VOICE VOTE

President O'Laughlin introduced Liz Seager and Georgia Gebhardt as the League of Women Voters representatives attending the WPL Board meeting. President O'Laughlin thanked the League for all of the work that it does.

- III. Presentation. Interim co-director Betty Giorgi discussed the newest addition to the WPL Collection – The Library of Things. A Strategic Focus Area of the 2018-2021 WPL Strategic Plan is *Knowledge & Discovery*. The goal of this focus area is *to create an adaptable environment that encourages pursuit of knowledge and discovery to enrich your life*. One of the objectives is *to create a Library of Things that circulates non-traditional library items*. Attachment 2 of the Board agenda binder included examples of the new Library of Things collection. Ms. Giorgi stated that implementing the Library of Things collection was an example of how a collaborative project works at WPL. Representatives of all involved Library departments met to determine the content of the collection and have been involved in preparing items for check-out. All new items in the collection have been checked out by patrons for three weeks. Additional items will soon be added to the Library of Things collection.

- IV. Public Comment. None.

- V. Treasurer's Report

A. Financial Reports for July. Treasurer Rodgers summarized the July financial reports. The two largest sources of General Fund revenue were Real Estate taxes and Grants (Per Capita Grant). Total General Fund expenditures for July were 6.46% of budget, below the one-month rate of 8.33%. The largest General Fund check was written to Wellness Insurance Network. July begins a new fiscal year.

B. Bills and Salaries for July. Trustee Rodgers moved to approve the July bills and salaries. Trustee Wolf seconded the motion.

Aye – Barshis, George, McDonald, O'Laughlin, Rodgers, Wolf

Nay - None

Abstain – None

Absent or not voting – Johnson

MOTION CARRIED

- VI. Action Items

A. Illinois State Library Annual Report (IPLAR) for FY 2017-18. A complete report was distributed at the meeting. Interim co-director Gayle Rosenberg Justman thanked the staff for compiling the information and stated that for future reports, CCS will assist in the collection of information. Trustees requested that the final IPLAR report include Library, rather than personal, emails. Trustee Rodgers moved to approve the FY 2017-18 IPLAR as modified using Library emails. Trustee McDonald seconded the motion.
MOTION CARRIED BY VOICE VOTE

- VII. Discussion Items

A. Landscape Project. Interim co-director Betty Giorgi presented an update on this project. Both the Library attorney and landscape consultant will be involved in the legal requirements and publication of the Request for Qualification for this project. It is anticipated that the project will begin in the spring of 2019. Emphasis will be placed on publicizing the project and discussing various aspects of the project with patrons. Ms. Giorgi answered trustees' questions.

VIII. Director's Report

A. Director's Report for August. Statistics and other information were included in agenda binders as attachment 1. Interim co-director Gayle Rosenberg Justman reviewed the report. The size of the Library's audio-book collection and the circulation numbers indicate the popularity of this format, reflecting national trends. Ms. Justman distributed to trustees the new Welcome Packet that will be given to everyone who signs up for a library card. Trustees will receive the results of a safety inspection conducted by the Library's insurance provider LIRA, once the Library receives the final report.

IX. Committee / Trustee Reports

A. Director Search. President O'Laughlin summarized the process: the search was closed on July 15; eight semi-finalists were interviewed by trustees via Skype on August 14 and 15; the four finalists will be interviewed by staff, the leadership team, and trustees on August 28 and 29. President O'Laughlin stated that all of the trustees would like to congratulate Gayle Rosenberg Justman and Betty Giorgi for doing a fantastic job as interim co-directors of WPL.

B. ILA Representative. Trustee Barshis highlighted articles from ILA newsletters dated July 27, August 7, and August 16.

X. Information Items

A. Legislative Breakfast. Trustees McDonald and O'Laughlin will attend on Friday, Sept. 7, 7:30-10:00 am in the WPL auditorium. All Wilmette county, state, and federal representatives have been invited.

B. The Friends of the Library volunteer luncheon will be Friday, Oct. 5, noon to 1:30 pm. All trustees are invited.

C. The ILA Annual Conference is Oct. 9-11 at the Peoria Civic Center, 201 SW Jefferson in Peoria, IL. Visit www.ila.org for more information.

D. Cooperative Projects and Community Services. Reports were included in agenda binders as attachment 8.

E. Communication. Trustees reviewed communication presented in attachment 9 of agenda binders. Trustee Barshis provided background information regarding Charlotte Adelman's letter.

XI. New Business / Old Business.

XII. Adjournment. Trustee Wolf moved to adjourn the meeting. Trustee George seconded the motion.

Aye – Barshis, George, McDonald, O'Laughlin, Rodgers, Wolf

Nay – None

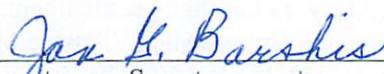
Abstain – None

Absent or not voting – Johnson

MOTION CARRIED. The meeting adjourned at 8:27 pm.



President or President pro-tem
Board of Library Trustees of the
Wilmette Public Library District



Secretary or Secretary pro-tem
Board of Library Trustees of the
Wilmette Public Library District