

WILMETTE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES MEETING MINUTES

Tuesday, January 21, 2020 at 7:30 pm in the third floor Staff Room

PRESENT: Trustees Barshis, Fishman, McDonald, Riddle, Rodgers, Wolf

ABSENT: Trustee Johnson

VISITORS: Georgia Gebhardt (League of Women Voters – Wilmette)

I. Call to Order and Roll Call.

President McDonald called the meeting to order at 7.34 pm. Secretary Barshis called the roll.

II. Public Comment.

There was no public comment.

III. Monthly Board Meeting Minutes for November. There was no meeting in December.

Trustee Wolf moved approval of the minutes of the Regular Meeting of November 19, 2019 as presented. Trustee Barshis seconded the motion. There was no discussion.

Aye – Barshis, Fishman, Riddle, Rodgers, Wolf, McDonald

Nay – None

Absent or not voting – Johnson

MOTION CARRIED

IV. Presentations. None.

V. Treasurer's Report.

A. Financial Reports for November 2019 and December 2019.

Treasurer Rodgers summarized the November 2019 and December 2019 financial reports. The two largest sources of General Fund revenue in November were General Fund Interest and Real Estate Taxes. Total General Fund expenses at 39.76% were below the expected five-month rate of 41.67%. The two largest sources of General Fund revenue in December were from the Kenilworth Library District and General Fund Interest. Total General Fund expenses at 46.90% were below the expected six-month rate of 50.0%. There were no significant or unanticipated expenses for either month. There was no discussion.

B. Bills and Salaries for November 2019.

Trustee Rodgers moved approval of the November 2019 bills and salaries. Trustee Wolf seconded the motion.

Aye – Barshis, Fishman, Riddle, Rodgers, Wolf, McDonald

Nay – None

Absent or not voting – Johnson

MOTION CARRIED

C. Bills and Salaries for December 2019.

Trustee Rodgers moved approval of the December bills and salaries. Trustee Riddle seconded the motion.

Aye – Barshis, Fishman, Riddle, Rodgers, Wolf, McDonald

Nay – None

Absent or not voting – Johnson

MOTION CARRIED

VI. Action Items. None.

VII. Discussion Items. None.

VIII. Director's Report. (Director Auston)

A summary of Library department activities, a listing of meetings/workshops attended by the Director and staff, community engagement reports, monthly statistics, and other information were included in Attachment 5 of Agenda Binders. Director Auston highlighted activities that occurred during November and December.

- He announced that the Library has earned a 5-star rating from the *Library Journal*, the oldest and most respected library services publication. Director Auston summarized the output and statistical data used to determine the rating and stated that WPLD is in the top 10 of public libraries nationwide in our budget category, and one of only seven libraries in Illinois to receive five stars. Director Auston thanked the Wilmette community, the WPLD Board of Trustees and WPLD staff members. Information about the award will be on the Library website and a press release will announce the award.
- He summarized the Director's Report which included updates to the strategic plan and to various changes to several of the Library's collections. Library staff continue to promote inclusivity in the collection in both Library displays and programming. Many students are using the Library collection as well as Library meeting space during finals.
- Director Auston summarized recent personnel changes, including the announcement of a new Finance Manager, John Risko (current Assistant Finance Director for the Village of Wilmette), who will be full-time and attend Board meetings; and Betty Giorgi, Adult Services Manager, who has announced her retirement after 25 years of service. Staff are in the process of reviewing applications that have been received for this position and hope to welcome the new manager in March.
- Director Auston answered trustees' questions regarding his report.

IX. Committees – Report on Meetings and/or Schedule Meetings.

A. Finance Committee.

Committee members are trustees Rodgers (chair), Johnson, Riddle, Wolf, and McDonald (ex-officio). All committee members and Director Auston attended the December 3, 2019 meeting. Trustee Rodgers summarized the meeting. Another committee meeting will be scheduled to discuss policies. Trustees will submit their policy changes to the Chair or Director for discussion at the next meeting.

B. ILA / RAILS Updates

Trustee Barshis provided ILA updates and Director Auston provided RAILS updates.

X. Information Items.

A. Communication. Articles of interest were included in attachment 6 of agenda binders. Comments from suggestion boxes were distributed at the meeting.

B. The Circulation Department hosted the 2019 Holiday Party luncheon on Wednesday, December 11, 2019. WPLD trustees, WPLD retirees, The Board of Friends of WPLD, and all WPLD staff members were invited. Rosati's provided an array of Italian dishes. The Circulation Department staff provided desserts and decorated the Auditorium and Small Meeting Room. Approximately 80 people attended.

C. The Presidents' Day Legislative Meet-Up 2020, sponsored by the Illinois Library Association, is Monday, February 17, 2020 from 7:45 to 10:00 am at the Arboretum Club, 401 Half Day Road in Buffalo Grove. Doors open at 7:45 am and breakfast is available. For more information, see www.ila.org. Please contact Director Auston if you wish to attend.

D. The PLA Conference is February 25-29, 2020 in Nashville, Tennessee. See www.placonference.org. Please contact Director Auston if you wish to attend.

E. National Library Legislative Day 2020 (NLLD) is scheduled for May 4-5, 2020 at the Georgetown University Conference Center in Washington, D.C. This is the 45th NLLD. See www.ala.org/nlld. Registration and housing information is forthcoming on the website. Please contact Director Auston if you wish to attend.

XI. New Business / Old Business.

- Trustee Riddle summarized the Student Government Leaders Kick-off Program that she and Director Auston attended on Wednesday, January 8, 2020. The event was sponsored by the League of Women Voters of Wilmette and included representatives of District 39, the Wilmette Park District, and Village Hall as well as the Library.
- President McDonald thanked Trustee Rodgers for his presentation of parliamentary procedures during the WPLD Board of Trustees Special Meeting conducted prior to the regular monthly Board meeting and Trustee Barshis for her coordination of Trustee appreciation of the WPLD Staff during the holiday season.

XII. Adjournment.

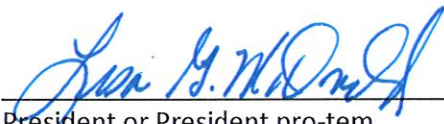
Trustee Wolf moved to adjourn the meeting. Trustee Fishman seconded the motion.

Aye – Barshis, Fishman, Riddle, Rodgers, Wolf, McDonald

Nay – None

Absent or not voting – Johnson

MOTION CARRIED. The meeting adjourned at 8:12 pm.



President or President pro-tem
Board of Library Trustees of the
Wilmette Public Library District, Cook County, IL



Secretary or Secretary pro-tem
Board of Library Trustees of the
Wilmette Public Library District, Cook County, IL

