

WILMETTE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES MEETING MINUTES

Tuesday, June 19, 2018 at 7:30 pm in the staff lounge

PRESENT: Trustees Barshis, McDonald, O'Laughlin, Rodgers, Wolf

ABSENT: Trustees George, Johnson

VISITORS: Beacon Reporter

- I. Call to Order and Roll Call. President O'Laughlin called the meeting to order at 7:33 pm.
- II. May Monthly Board Meeting Minutes. Trustee Rodgers moved to approve the minutes of the May 2018 WPL Board meeting. Trustee McDonald seconded the motion.
MOTION CARRIED BY VOICE VOTE
- III. Presentation. None.
- IV. Public Comment. None.
- V. Treasurer's Report
 - A. Financial Reports for May. Treasurer Rodgers summarized the May financial reports. The two largest sources of General Fund revenue were Real Estate Taxes and Replacement Taxes. Total General Fund expenditures were 78.98% of budget. There were no significant or unanticipated expenses for the month.
 - B. Bills and Salaries for May. Trustee Rodgers moved to approve the May bills and salaries. Trustee Wolf seconded the motion.
Aye – Barshis, McDonald, O'Laughlin, Rodgers, Wolf
Nay – None
Absent or not voting – George, Johnson
MOTION CARRIED
- VI. Action Items.
 - A. Consent in Lieu of Joint Annual Meeting of the Sole Member and the Directors of WPL Endowment Fund. Trustees of the Wilmette Public Library District are also officers and directors of the Wilmette Public Library District Endowment Fund which is a legally recognized Not-for-Profit Corporation in Illinois. The consent form designates directors and officers for the corporation and approves actions and minutes that the directors and officers may have taken for the corporation. Approval of the form replaces the need to have an annual meeting for the WPL Endowment Fund. President O'Laughlin explained the fund. Trustee Rodgers moved to approve the Consent in Lieu of Joint Annual Meeting of the Sole Member and the Directors of WPL Endowment Fund. Trustee Barshis seconded the motion. The original consent form was signed by trustees present at the meeting. Once signed by all trustees, the original form will be placed in the Endowment Fund File.
MOTION CARRIED BY VOICE VOTE. *A copy of the Consent is attached. Trustees George and Johnson were absent from the meeting and will sign the form at a later date.*
 - B. Ordinance No. 2017/18-190, Adopting Prevailing Wage Rates. As a unit of local government, the Library is required to adopt an annual ordinance that determines prevailing wages for the area and that states that the Library will pay any construction contractors hired at that rate. A copy of the ordinance that adopts the prevailing wage established by the county in which WPL resides and that contains the language fulfilling WPL's obligation was included in agenda packets as Attachment 5. Upon approval of the ordinance by the WPL Board of Trustees, the State will be notified and a notice will be published in the legal section of a local newspaper. Trustee Rodgers moved approval of Ordinance No. 2017/18-190, Ordinance Adopting Prevailing Wage Rates. Trustee Barshis seconded the motion.
MOTION CARRIED BY VOICE VOTE. *The ordinance is attached.*

C. Annual Budget for Fiscal Year 2018-19. The Finance Committee (trustees Rodgers (chair), Johnson, McDonald, O’Laughlin as ex-officio) met immediately before the May Board meeting to review the annual budget for fiscal year 2018-19 (07.01.18 – 06.30.19). The Finance Committee recommends that the FY 2018-19 budget as presented in Attachment 6 of the agenda packets be approved. The budget includes a 3% cost of living adjustment for salaries of WPL staff members. Trustee Wolf moved to accept the Finance Committee recommendation to approve the Fiscal Year 2018-19 budget for the Wilmette Public Library District. Trustee Rodgers seconded the motion.

Aye – Barshis, McDonald, O’Laughlin, Rodgers, Wolf

Nay – None

Abstain – None

Absent or Not Voting – George, Johnson

MOTION CARRIED

D. Ordinance No. 2017/18-189, Combined Annual Budget and Appropriation Ordinance for Library Purposes for Fiscal Year 2018-19 in Tentative Form. Once the tentative ordinance is passed, it is sent to the WPL attorney and is posted on the legal bulletin board and web page. The final ordinance will be on the July agenda as an action item. Trustees conduct a public hearing 15 minutes before the July meeting to allow public discussion of the ordinance before finalization. A notice of the public hearing is published in the local newspaper and is posted on the legal bulletin board and web page and at the Metra Station and Village Hall. Trustee Rodgers moved to approve Ordinance No. 2017/18-189, Combined Annual Budget and Appropriation Ordinance for Library Purposes for Fiscal Year 2018-19 in Tentative Form. Trustee Wolf seconded the motion.

Aye – Barshis, McDonald, O’Laughlin, Rodgers, Wolf

Nay – None

Abstain – None

Absent or Not Voting – George, Johnson

MOTION CARRIED

E. Resolution No. 2017/18-192, Amending a Plan and Estimating Costs. This resolution outlines expenditure of funds in the Special Reserve Building and Equipment (B/E) Fund. Trustee Wolf moved to approve Resolution No. 2017/18-192, Resolution Amending a Plan and Estimating Costs. Trustee McDonald seconded the motion. MOTION CARRIED BY VOICE VOTE. *The resolution is attached.*

F. Proposal from Deigan & Assoc. LLC for Asbestos Abatement Management. Deigan is the firm that conducted the 2016 building inspection at WPL for possible asbestos containing materials (ACM). In that inspection, it was determined that the crawl space in the south section of the lower level contained ACM; the area was sealed to prevent access. It is now necessary to enter the crawl space to resolve leaking issues that are resulting in wet carpeting in the non-fiction 641 area. Work includes on-site oversight of the abatement for complete and proper removal of ACM, collection of air samples within and just outside of the containment area, sending air samples to a lab for analysis, and preparation of a final report. This firm also conducts yearly ACM updates for the Library’s Facilities Department staff. Interim co-director Giorgi summarized the proposal. Trustee Rodgers moved to approve the proposal from Deigan & Assoc. LLC for Asbestos Abatement Management for an amount not to exceed \$2,000.00 Trustee Wolf seconded the motion.

Aye – Barshis, McDonald, O’Laughlin, Rodgers, Wolf

Nay – None

Abstain – None

Absent or Not Voting – George, Johnson

MOTION CARRIED

G. Proposal to Remove & Dispose of Asbestos Containing Material. Competitive bids to remove ACM from the crawl space were solicited by Deigan & Assoc. from licensed contractors. All bids include permit fees (\$1,100 for Cook County). Deigan recommends approval of the proposal from Tropical Environmental. All work will be performed after the Library is closed. Work includes set up of the containment area and asbestos removal in the crawl space on the first night and removal of the containment on the second night after Deigan has received acceptable air clearance sample results from the subcontracted lab. Trustees discussed the proposals. Trustee Rodgers moved to approve the proposal from Tropical Environmental, Inc. SDVOSB to Remove & Dispose of Asbestos Containing Material from the Basement Crawlspace for an amount not to exceed \$ 5,600.00. Trustee McDonald seconded the motion.

Aye – Barshis, McDonald, O’Laughlin, Rodgers, Wolf

Nay – None

Abstain – None

Absent or Not Voting – George, Johnson

MOTION CARRIED

H. Comprehensive Plus LAN Management Agreement with Computer View Inc. (CVI). WPL has maintained a working relationship with CVI since 1996. Interim co-director Justman summarized the proposal which covers the comprehensive management of installed inventory of 176 devices for two years (July 1, 2018 to June 30, 2020). The charge for the first 12 month term is \$58,400 and for the second 12 month term is \$62,700. The current agreement with CVI covers the comprehensive management of installed inventory of 148 devices for one year (July 1, 2017 to June 30, 2018) for a charge of \$54,500. The agreement with CVI prior to the current agreement was for two years. Trustee Rodgers moved to approve the Comprehensive Plus LAN Management Agreement with Computer View Inc. (CVI) for a two-year period (July 1, 2018 to June 30, 2020) with the charges as indicated in Attachment A of the CVI proposal. Trustee McDonald seconded the motion.

Aye – Barshis, McDonald, O’Laughlin, Rodgers, Wolf

Nay – None

Abstain – None

Absent or Not Voting – George, Johnson

MOTION CARRIED

I. Proposal from Teska Associates Inc. for Construction Phase Design Services for Landscaping Project provided by Teska Associates (landscaping architect) and Gewalt Hamilton Associates (civil engineer / surveyor) plus the Rider to the proposal provided by the WPL attorney. The proposal and rider were included in the revised agenda emailed to all trustees prior to the WPL Board meeting. Copies of the proposal and rider were distributed to trustees at the meeting. Interim co-director Giorgi summarized the proposal. Trustee Rodgers moved to approve the proposal from Teska Associates Inc. for Construction Phase Design Services for the WPL Landscaping Project for an amount not to exceed \$20,000.00 plus the Rider to the proposal provided by the WPL attorney. Trustee Wolf seconded the motion.

Aye – Barshis, McDonald, O’Laughlin, Rodgers, Wolf

Nay – None

Abstain – None

Absent or Not Voting – George, Johnson

MOTION CARRIED

J. Proposal from Integrated Facilities Solutions, Inc. (IFS) for Landscape Project Management plus the Rider to the proposal provided by the WPL attorney. The proposal and rider were included in the revised agenda emailed to all trustees prior to the WPL Board meeting. Copies of the proposal and rider were distributed to trustees at the meeting. Interim co-director Giorgi summarized the proposal. Trustee Rodgers moved to approve the proposal from IFS for Landscape Project Management Services for the WPL Landscaping Project for an amount not to exceed \$25,000.00 plus the Rider to the proposal provided by the WPL attorney. Trustee McDonald seconded the motion.

Aye – Barshis, McDonald, O’Laughlin, Rodgers, Wolf

Nay – None

Abstain – None

Absent or Not Voting – George, Johnson

MOTION CARRIED

- VII. Discussion Items. None.
- VIII. Director's Report. Statistics, a creativity grant summary, the ALA acknowledgement of WPL's contribution to the ALA Disaster Relief Fund, and additional information were included in Attachment 12 of agenda board packets. Interim co-director Justman reviewed the report. At trustee McDonald's request, the ALA acknowledgement will be placed on the WPL website.
- IX. Committee Reports.
- A. Finance Committee. See VI – C & D.
- B. Landscape Steering Committee. The committee met on May 31, 2018 and will continue to meet at various stages of the current landscaping project.
- C. ILA Representative. Trustee Barshis reviewed newsletter(s) dated June 7, 2018.
- X. Information Items.
- A. Summer hours at WPL will be in effect from Sunday, June 17 through Sunday, August 19. WPL will close at 5:00 pm on Sundays. The Library will return to regular evening hours on Sunday, August 26.
- B. The ALA Annual Conference is June 21 – 26, 2018 in New Orleans. No WPL staff members are scheduled to attend. Please see www.ala.org/annual for additional information.
- C. The Role of a Trustee – Trustee Tip Sheet was included in agenda packets as Attachment 14.
- D. Cooperative Projects
1. On May 23, Youth Services librarian Alice Joseph visited K-4th grade students at St. Francis Xavier School and on May 29, Ms. Joseph visited 6th and 7th grade students at Marie Murphy School. At both schools, she promoted the WPL summer programs, presented information on the Library Summer Reading Clubs, and distributed summer brochures to all students.
 2. On June 2, Adult Services Librarian Jill McKeown, Creative Experiences Coordinator Jennifer Bartel, and Technical Services staff member Martha Birkhold represented the Library at the Wilmette French Market along with Professor Plum, the Library's new book bike. Visitors were invited to sign up for Summer Reading Club, receive a free book, and learn about Library services and programs.
 3. On June 4, students from the Comprehensive Needs Class at McKenzie School visited WPL. Keren Joshi, Head of Youth Services, played her guitar and sang to welcome the students. Ms. Joshi and Ms. Joseph shared summer stories and songs with the students. The class enjoyed spending time in the picture book play area.
 4. On June 5, kindergarteners from St. Joseph School visited WPL. Ms. Joseph led the students on a tour of the building which ended with a story time in the Youth Program Room.
 5. On June 11 – 14, Youth Services librarian Alice Joseph visited K-4th grade students at Ramona, Central, Harper, and McKenzie elementary schools to promote the WPL summer programs, to present information on the Library Summer Reading Clubs, and to distribute summer brochures to all students. Teachers as well as students were pleased to hear about the summer programs at WPL.
- E. Communication. Trustees reviewed communication presented in Attachment 15 of agenda packets.
- XI. New Business / Old Business. None.

XII. Close Open Meeting and Convene in a Closed Meeting. The purpose of the Closed Meeting is to review drafts of minutes from previous Closed Meetings and approve them as official minutes of the meetings and then to determine whether these minutes should remain confidential or be made non-confidential. In compliance with 5 ILCS 120/2.06(d) of the Open Meetings Act, the Board of Trustees is required to perform this function no less than semi-annually. This function was last performed on Jan. 16, 2018. Trustee Wolf moved to close the Open Meeting and to convene in a Closed Meeting. Trustee McDonald seconded the motion.

Aye – Barshis, McDonald, O’Laughlin, Rodgers, Wolf

Nay – None

Abstain – None

Absent or Not Voting – George, Johnson

MOTION CARRIED. The monthly WPL Board meeting adjourned at 8:31 pm.

XIII. Close Closed Meeting and Convene in Open Meeting. The purpose of the Open Meeting following a Closed Meeting is to announce in Open Meeting the actions taken in Closed Meeting and then to endorse these actions. WPL Board President Kathleen O’Laughlin called the Open Meeting to order and announced that the WPL Board of Trustees in Closed Meeting voted to recommend that the drafts of minutes of Jan. 16, April 2, April 17, May 9 Closed Meetings be approved as official minutes of the meetings and that all of these minutes be made non-confidential. Trustee Rodgers moved to accept the recommendation of the WPL Board of Trustees in Closed Meeting. Trustee Barshis seconded the motion.

MOTION CARRIED BY VOICE VOTE

XIV. Adjourn Open Meeting. Trustee McDonald moved to adjourn the Open Meeting. Trustee Rodgers seconded the motion.

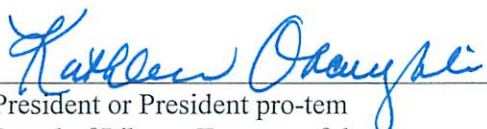
Aye – Barshis, McDonald, O’Laughlin, Rodgers, Wolf

Nay – None


Abstain – None

Absent or Not Voting – George, Johnson

MOTION CARRIED. The Open Meeting adjourned at 8:44 pm.



President or President pro-tem
Board of Library Trustees of the
Wilmette Public Library District, Cook County, IL



Secretary or Secretary pro-tem
Board of Library Trustees of the
Wilmette Public Library District, Cook County, IL

CONSENT IN LIEU OF JOINT ANNUAL MEETING
OF THE SOLE MEMBER AND THE DIRECTORS OF
WILMETTE PUBLIC LIBRARY DISTRICT ENDOWMENT FUND

The undersigned, being the sole member and the directors of the above corporation, a corporation duly organized and legally existing under the laws of the State of Illinois (the "Corporation"), do hereby, pursuant to the Illinois General Not for Profit Corporation Act and pursuant to the bylaws of the Corporation, give their consent to the taking of the following action:

1. The following resolution, electing directors of the Corporation, is hereby adopted:

RESOLVED, that the following persons are duly nominated and elected as directors of the Corporation, to serve until the next annual meeting of the sole member, until their respective successors are elected and have qualified, or until their resignations:

Jan Barshis, Virginia George, Dan Johnson, Lisa McDonald, Kathleen O'Laughlin, Ronald Rodgers, Stuart Wolf

2. The following resolution, electing officers of the Corporation, is hereby adopted:

RESOLVED, that the following persons are duly nominated and elected to the offices set before their respective names, to serve until the next annual meeting of the directors, until their respective successors are elected and shall have qualified, or until their resignations:

President	Kathleen O'Laughlin
Secretary	Jan Barshis
Treasurer	Ronald Rodgers

3. The following resolutions, approving minutes of past meetings of the sole member and directors and past actions of the directors and officers of the Corporation, are hereby adopted:

RESOLVED, that the minutes of all of the meetings of the sole member and directors, and all consents in lieu of such meetings held or approved since the initial meeting of the directors, be and the same hereby are ratified, confirmed and approved as written; and

FURTHER RESOLVED, that all actions taken by the directors and officers of the Corporation since its incorporation be and the same hereby are ratified, confirmed and approved.

The original of this consent, after execution by each of the undersigned sole member and directors, shall be filed in the appropriate order in the Minutes Book of the Corporation.

Dated: June 19, 2018

WILMETTE PUBLIC LIBRARY DISTRICT, sole member

By:
Jan Barshis, director

Jan Barshis

Virginia George, director

Dan Johnson, director

Lisa McDonald, director

Lisa McDonald

Kathleen O'Laughlin, director

Kathleen O'Laughlin

Ronald Rodgers, director

Ronald Rodgers

Stuart Wolf, director

Stuart Wolf

THE BOARD OF LIBRARY TRUSTEES
OF THE WILMETTE PUBLIC LIBRARY DISTRICT
COOK COUNTY, ILLINOIS

ORDINANCE NO. 2017/18-190

ORDINANCE ADOPTING PREVAILING WAGE RATES

WHEREAS, the State of Illinois has a Prevailing Wage Act (the Act), 820 ILCS 130/0.01 et seq.; and

WHEREAS, the Act requires that the Board of Library Trustees ascertains the prevailing rate of wages in the locality of the Library District for laborers, mechanics and other workers performing construction of public works for the Library District.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF LIBRARY TRUSTEES OF THE WILMETTE PUBLIC LIBRARY DISTRICT, COOK COUNTY, ILLINOIS, that:

Section 1. The general prevailing rate of wages in this locality is hereby ascertained to be the same as the prevailing wage rate for construction work in Cook County as determined by the Department of Labor of the State of Illinois.

Section 2. The Secretary shall: (a) Keep this Ordinance available for inspection in the main office of the Library District; (b) Promptly file a certified copy of this Ordinance with the Department of Labor of the State of Illinois; (c) Cause to be published in a newspaper of general circulation a notice of the Library District action; (d) Mail a copy of this Ordinance to any employer and to any association of employers and to any person or association of employees who have filed their names and addresses requesting copies of this determination.

Section 3. This Ordinance shall be in full force and effect from and after its passage and approval.

Passed by the Board of Library Trustees of the Wilmette Public Library District, Cook County, Illinois on the 19th day of June, 2018 by a vote of:

AYES: *Barshis, McDonald, O'Laughlin, Rodgers, Woff*

NAYS: *none*

ABSENT OR NOT VOTING: *Geape, Johnson*

APPROVED:

Kathleen O'Laughlin

President or President pro-tem
The Board of Library Trustees of the Wilmette Public Library District, Cook County, Illinois

ATTEST:

Jean Barshis

Secretary or Secretary pro-tem
The Board of Library Trustees of the Wilmette Public Library District, Cook County, Illinois

SECRETARY CERTIFICATE

I, Jan Barshis, DO HEREBY CERTIFY that I am the duly elected, qualified, and serving Secretary or Secretary pro-tem and as such am keeper of the books and records of The Board of Library Trustees of the Wilmette Public Library District, Cook County, Illinois; and

I DO FURTHER CERTIFY that the above attached "Ordinance Adopting Prevailing Wage Rates" is a true and correct copy of said Ordinance which was presented, passed, and recorded by said Board at their meeting on June 19, 2018 by a vote of:

AYES: Barshis, McDonald, O'Laughlin, Rodgers, Wolf

NAYS: none

ABSENT OR NOT VOTING: George, Johnson

Dated this 19th day of June, 2018.

Jan Barshis

Secretary or Secretary pro-tem

The Board of Library Trustees of the Wilmette Public Library District, Cook County, Illinois



NOTICE OF PREVAILING WAGE ORDINANCE

Notice is hereby given that the Board of Library Trustees of the Wilmette Public Library District, pursuant to the Prevailing Wage Act, 820 ILCS 130/0.01 et seq., determined by Ordinance adopted on June 19, 2018, that the general prevailing rate of wages in this locality for laborers, mechanics and other workers engaged in the construction of public works coming under the jurisdiction of the Library District is the same as determined by the Department of Labor of the State of Illinois for Cook County. A copy of the Ordinance and the Department of Labor determination is available for inspection at 1242 Wilmette Avenue, Wilmette, Illinois and copies are available to any employer or association of employers and any person or association of employees who have filed or file their names and addresses requesting copies of the same.

Wilmette Public Library District

By: /s/ Jan Barshis
Secretary of the Board of Library Trustees

Date: June 19, 2018

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2703 Legal Notices

NOTICE OF PREVAILING WAGE ORDINANCE

Notice is hereby given that the Board of Library Trustees of the Wilmette Public Library District, pursuant to the Prevailing Wage Act, 820 ILCS 130/0.01 et seq., determined by Ordinance adopted on June 19, 2018, that the general prevailing rate of wages in this locality for laborers, mechanics and other workers engaged in the construction of public works coming under the jurisdiction of the Library District is the same as determined by the Department of Labor of the State of Illinois for Cook County.

A copy of the Ordinance and the Department of Labor determination is available for inspection at 1242 Wilmette Avenue, Wilmette, Illinois and copies are available to any employer or association of employers and any person or association of employees who have filed or file their names and addresses requesting copies of the same. Wilmette Public Library District By: /s/ Jan Barshis Secretary of the Board of Library Trustees Date: June 19, 2018

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THE BOARD OF LIBRARY TRUSTEES OF THE WILMETTE PUBLIC LIBRARY DISTRICT
COOK COUNTY, ILLINOIS

RESOLUTION NO. 2017/18-192

RESOLUTION AMENDING A PLAN AND ESTIMATING COSTS

WHEREAS, on July 8, 1975, this Board established a reserve for the purpose of erecting a library building, purchasing a site therefore, and furnishing necessary equipment and materials, as evidenced by Ordinance No. 1975/6-2; and has from time to time provided accumulations of finances pursuant to said special reserve fund ordinance; and

WHEREAS, on August 21, 1990, this Board passed Resolution No. 1990/91-64, Resolution Developing and Preparing a Plan and Estimating Costs, which provided for a plan consisting of three parts detailed in Attachments A, B, and C to that Resolution; and

WHEREAS, on August 20, 1991, this Board passed Resolution No. 1991/92-67, Resolution Amending a Plan and Estimating Costs, which amended the plan by adding a fourth part detailed in an Attachment D;

WHEREAS, on July 21, 1992, on July 20, 1993, on April 26, 1994, on September 16, 1997, and on March 17, 1998 this Board passed amendments to Attachment C;

WHEREAS, the Board has determined that all four attachments (A, B, C, and D) can be replaced by a new Attachment A, which deals with remodeling, repairing, or improving the existing library building and purchasing necessary equipment;

NOW, THEREFORE, BE IT RESOLVED that the amended plan and the corresponding estimate of costs are hereby amended to consist solely of a new Attachment A. This plan as amended constitutes the official plan of this Library District. This Resolution shall be in full force and effect from and after its passage and approval, and should any part of this Resolution be adjudged invalid or unconstitutional, such adjudication will affect only that part of this act specifically covered thereby, and shall not affect any other provisions or parts of this Resolution.

PASSED by the Board of Library Trustees of the Wilmette Public Library District, Cook County, Illinois, on June 19, 2018 by vote of:

AYES - *Bausch, McDonald, O'Loughlin, Rodgers, Wolf*

NAYS - *none*

ABSTAIN - *none*

PRESENT - *none*

ABSENT OR NOT VOTING - *Sease, Johnson*

APPROVED:

Kathleen O'Connell

President or President pro-tem
Board of Library Trustees of the
Wilmette Public Library District, Cook County, IL

ATTEST:

Jo Bausch

Secretary or Secretary pro-tem
Board of Library Trustees of the
Wilmette Public Library District, Cook County, IL

RESOLUTION NO. 2017/18-192, AMENDING A PLAN AND ESTIMATING COSTS

ATTACHMENT A

**A Plan for Remodeling, Repairing and/or Improving the Existing Library Building
and Purchasing Necessary Equipment and Estimating Costs for the
Wilmette Public Library District, Cook County, Illinois**

The Wilmette Public Library District shall accumulate a fund to remodel, repair and/ or improve the existing library building and purchase necessary equipment, including but not limited to, the following:

- A. Expand and upgrade a computer network, including but not limited to, upgrading to fiber optic line, improving wifi signals and access, replacing obsolete servers, upgrading computers and peripherals and other equipment to be technologically current and an effective information resource.
(Estimated cost \$300,000 which includes FY 18-19 servers at approximately \$50,000)
- B. Upgrade and maintain the integrated automated materials handling system, either independently or as part of the CCS consortium, including the cost of marking the collection with RFID tagging technology.
(Estimated cost \$300,000)
- C. Implement improvements to the building including but not limited to, HVAC, security systems, lighting electrical, galvanized plumbing, new or upgraded elevators, and purchasing necessary equipment based upon the FQC capital needs assessment report and unexpected maintenance needs.
(Estimated cost \$400,000)
- D. Replace and/or update furnishings to address environmental, ergonomic, safety and/or programming concerns, including but not limited to, floors and carpeting, lighting, staff work stations and/or public areas.
(Estimated cost \$300,000)
- E. Modify building entrances/exits to adapt to parking/traffic flow changes or safety concerns, including modifications to potentially add off-site lockers/kiosks or curbside services for patron use.
(Estimated cost \$300,000)
- F. Improve interior and exterior signage.
(Estimated cost \$100,000)
- G. Upgrade and/or improve landscape and hardscape on library property to address safety, environmental or appearance concerns, including but not limited to, replacing public walkways and expanding public access to sustainable green areas.
(Estimated cost \$1,000,000)
- H. Expand, upgrade and/or maintain library parking areas.
(Estimated cost \$300,000)
- I. Renovate the library's interior space and/or structure to improve use and to update features to comply with ADA and Village codes, to undergo any necessary abatement, and to create an interior master plan.
(Estimated cost \$3,000,000)